

Laverstoke and Freefolk Annual PC Meeting 14 May 2024 Minutes

Public Time

1. **Apologies for Absence:** David Ellis
In attendance: Jo Probut, Andrew White, Diccon Harvey, Julia Chedgey, Jayne Hudson, Jim Marsh
2. **Declarations of interest** - Jo: planning ref. 24/01004/HSE
3. **Appointment of Chair** - Discussed. Jo proposed David as Chair, Jayne seconded and all agreed
4. **Appointment of Vice Chair** - Discussed. Diccon proposed Jo as Vice Chair, Julia seconded and all agreed
5. **Appointment of Millennium Green Representative** - Discussed. Jayne proposed David as PC Rep for Millennium Green, Julia seconded and all agreed
6. **Appointment of Internal Auditor** - Discussed. Jim proposed to continue with Paul Reynolds, Diccon seconded and all agreed.
7. **Signature & approval of Minutes of 30 April Extra Ordinary PC Meeting** – approved and signed.
8. **County Councillor's report.** Juliet Henderson updated meeting.
 - 8.1.1. **Background**, she represents county division with 21 parishes, covering 4 parliamentary constituencies and the most beautiful part of Hants. HCC has budget of £2.9bn with £1.2bn for schools and 86% of remainder for social care (covers 18.5 k children & 10k adults). The remaining 14% is spent on the 5000 roads, country parks, libraries, registration births, deaths & marriages. The budget is set 2 years in advance. By 25/26 there will be £125m deficit so launched consultation. Much luckier position than many counties as can meet some deficit from reserves.
 - 8.1.2. 2 things Juliet is particularly fighting for - **recycling centres and homeless projects**. She is involved with everything to do with **children services**. There's been a big shift from residential to foster care and HCC is one of top recruiting councils for both foster carers & homing Ukrainian families. A worrying trend is 25% increase in use of children services since covid.
 - 8.1.3. **Road issues** are another big concern – due to climate change, increased volume of traffic & flooding – and should be reported on line. **Action:** Track and email ref number to Juliet e.g. drain issues. **Speeding** Juliet confirmed where there's strong community support 20mph limits can be achieved but Community has to fund (through CIL or developer contributions.) A test in Kings Somborne put SIDs either end of village and this reduced speeding by 60%. Juliet feels it is time for an educational national road safety prog as we have new issues to deal with (e.g. earpod use, silent cars) and she is working with MPs on this.
 - 8.1.4. **New Hospital** - Treasury signed off and allocated £700-900m for new B'stoke/Andover/Winchester hospital. Decision needed on whether goes on existing Basingstoke site or Dummer/M3 Jn 7. Dummer residents concerned. Juliet is hospital governor. Current B'stoke hospital costs eyewatering amounts to maintain. Are we interested in an event on this topic?
 - 8.1.5. **Police & Crime Commissioner** - Donna Jones re-elected. Current hot topic is on Byways Open to All Traffic (BOAT) being used by 4wd for robberies e.g. Preston Candover and farmers worried about use for drug dealing. Looking at temporary closures to vehicles.
 - 8.1.6. **Devolved budget for community projects** – in the past Juliet has used this to support e.g Overton swimming and cricket clubs, defibs. Community must benefit. Opens in June. **Action:** contact Juliet to request.
 - 8.1.7. **Members of the public and Cllrs asked questions.** Where can foil be recycled? **Action:** JH to ask. B3400 speed reduction to 30mph. Criteria need to be met e.g. 80% traffic is speeding, fatalities occur and police in agreement. There are funding constraints but also a new tenacious cabinet member! Cliddesden just requested same. **Action:** Diccon to email JH. Housing proliferation questions raised are a B&D matter. JH is on North Wessex Downs AONB board. She said we can't build on more countryside and should regenerate our town centres and old retail areas, keeping the green fields. The local area has done more than its fair share of housebuilding with impacts on sewage and roads.
9. **Planning**

Laverstoke and Freefolk Annual PC Meeting 14 May 2024 Minutes

- 9.1. **Ref: 24/01004/HSE.** Location: 33 Laverstoke Lane, RG28 7NY. Proposal: Erection of two storey rear extension following removal of existing conservatory, includes balcony to rear & glazed bays to side. The Councillors agreed for Diccon to Chair this item as Jo had noted her interest and moved into the public space. PC discussed and wish to object. Jayne proposed, Julia seconded and all agreed. Objection as follows: The property in question is particularly visible from the road with the north side of the proposed extension being so visible as to be likely dominant rather than subservient/secondary to the existing structure. Even viewed squarely from the front, the proposed bay windows and balcony would be clearly visible, negatively impacting the street scene in a conservation area. The proposed mass/ balcony combination will impact the privacy of neighbouring properties including their gardens. Greater clarification of the materials to be used is required especially the hanging tile and their match to the vernacular. Unless the materials are exactly in keeping with the historic nature of the conservation area to soften the modern design, the proposed addition is likely to present as out of keeping with the rest of the lane.
- 9.2. **Ref: T/00217/24/TCA.** Location: 2 Florence Portal Close, RG28 7PQ. Proposal: Tree works as per Tree Survey to included re-pollarding, crown lifting etc. Gill our new tree warden has read the survey and visited the site. Tree works seem sensible, the ash to be felled doesn't need replacing as it's impeding a hawthorn which will take its place and she recommends supporting the application. Discussed with no comments.
10. **Maintenance** incl. planning for works to 2 PC trees following recent tree survey. PC will work together with Millennium Green who have issues with a greater number of trees. **Action:** ask Gill to get involved
11. **Community Site updates:** Pavilion – solicitor working on draft TVMS lease; LRH – door glass to be replaced; Tennis area – no update; archery area – no update
12. **Finance**
- 12.1. Finance Report April 24, Items over £150 (ex VAT) & payments to be made over £300

April 24 Finance Report

Cost code	Description	Supplier	Net	VAT	Total	Balance
Starting Balance						£ 67,829.61
Hall Hire - Other	Hall hire	xxxxxxxxxxxxxx	200.00	40.00	240.00	68,069.61
Hall hire deposit	Hall hire deposit	xxxxxxxxxxxxxx	100.00	0.00	100.00	68,169.61
Planned Maintenance - CC	Boiler service contract	Ryan Dickinson Plumbing & Heating Ltd	-19.17	-3.83	-23.00	68,146.61
Bank Charges - PC	Bank Charge	HSBC	-8.00	0.00	-8.00	68,138.61
Hall Hire - Other	Hall hire	Brandon Elliott	50.00	10.00	60.00	68,198.61
HMRC VAT Payment	HMRC VAT	HMRC E VAT	-237.85	0.00	-237.85	67,960.76
Bank interest - PC	Bank interest	HSBC	68.50	0.00	68.50	68,029.26
IT Costs - PC	Microsoft OneDrive subscription	Microsoft	-1.66	-0.33	-1.99	68,027.27
Utilities - CC	Electricity	British Gas	-202.03	-10.10	-212.13	67,815.14
Hall Hire - Nursery	Hall hire	Watership Down Nursery	791.67	158.33	950.00	68,765.14
Precept	Precept & grants	Basingstoke & Deane Borough Council	5,100.00	0.00	5,100.00	73,865.14
Grants - PC	Precept & grants	Basingstoke & Deane Borough Council	343.77	0.00	343.77	74,208.91
Hall Hire - Nursery	Hall hire	Watership Down Nursery	8.33	1.67	10.00	74,218.91
Hall Hire - Other	Hall hire	Basingstoke & Deane Borough Council	34.78	6.96	41.74	74,260.65
Misc. Receipts - CC	Hall hire	Basingstoke & Deane Borough Council	350.00	0.00	350.00	74,610.65
Clerk Salary - PC	Clerk salary	Clerk	-389.77	0.00	-389.77	74,220.88
Clerk Salary - CC	Clerk salary	Clerk	-85.56	0.00	-85.56	74,135.32
HMRC PAYE/NIC Payment	HMRC PAYE/NIC	HMRC PAYE/NIC SPLY	-8.00	0.00	-8.00	74,127.32
Planned Maintenance - CC	Gas safety certification	Ryan Dickinson Plumbing & Heating Ltd	-59.00	-11.80	-70.80	74,056.52
Street Lighting - PC	Streetlighting	Hampshire County Council	-229.50	-45.91	-275.41	73,781.11
Professional Fees - PC	Accounting software	Starboard Systems	-172.80	-34.56	-207.36	73,573.75
TOTAL			5,633.71	110.43	5,744.14	
Closing Balance						£ 73,573.75

Laverstoke and Freefolk Annual PC Meeting 14 May 2024 Minutes

Laverstoke & Freefolk Parish Council

Items over £150

Reporting Year: Year to 31 March 2025 (1 of 12)
Month: April 2024

Sum of Net

Supplier	Description	Months	Total
British Gas	Electricity	Apr	£(202.03)
Clerk	Clerk salary	Apr	£(389.77)
Starboard Systems	Accounting software	Apr	£(172.80)
Watership Down Nursery	Hall hire	Apr	£ 791.67
Basingstoke & Deane Borough Council	Hall hire	Apr	£ 350.00
	Precept & grants	Apr	£ 5,443.77
Hampshire County Council	Streetlighting	Apr	£(229.50)
HMRC E VAT	HMRC VAT	Apr	£(237.85)
	Hall hire	Apr	£ 200.00

Payments over £300 to approve: Simone Surveys £600

- 12.2. Accounts for year ending 31 March 24. Accounts as per 30 April Minutes.
- 12.3. Internal audit review. Internal interim and final audit reports circulated and 2 of 3 suggestions already implemented: recording serial no of PC on asset register, reviewing risk register (done in Nov 23) and considering cyber insurance (to do prior to next renewal.) Internal audit report signed off by Paul Reynolds on 25.4.24. Internal audit review approved by Jo, seconded by Jayne, all approved.
- 12.4. Annual Governance Statement had been circulated prior to the meeting. Discussed. Diccon proposed and Jim seconded approving for 2023/24. All agreed.
- 12.5. Annual Accounting Statement had been circulated prior to meeting. Jo proposed and Jim seconded approval of the 2023/24 statement. All agreed
13. **Correspondence:** Tree survey report as discussed in 9. above; NALC – new model financial Regulations. To be reviewed and considered by council in forthcoming meeting.

Next PC meeting: 4 June 2024 7.30pm in Lady Rose Hall.

Sign.....Date.....