

Laverstoke and Freefolk PC Meeting 3 Oct 2023 Minutes

Public Time

- a. A member of public highlighted nettles from Canterbury Cottage to pumping Station remain an issue
- b. The planning application at Juniper House was raised. There are 4 proposals including tweaking the 3 current access points. The main issue being a dangerous access onto the B3400 that gets used in error by delivery vehicles despite the gate being padlocked. From old photos it appears this is not an original access point. A new entrance is requested off Mountpleasant (Ex White Gate) Lane with new parking to be created on the property.

Borough Councillor Update

Colin Phillimore updated the meeting. Proposals in Overton to site c.350 houses on the old mill site with a car park on the filter bed site, would mean the excess of the 260 currently required in Overton may offset current Whitchurch speculative development. 84% of residents who attended recent consultation preferred mass development on the one site rather than around the village. Decisions to charge for public conveniences and parking charges have been reversed and number of EV charging points increased for Overton. The road closure and diversion in Overton last month caused huge issues which Colin has raised with HCC. Colin commented that he hoped for amicable resolution of situation with WTC.

County Councillor Update

Councillor Juliet Henderson has provided an Oct update which included the latest on HCC budgeting and planning, transforming in-house nursing and specialist care (included in L&F newsletter), increased payments to residents hosting Ukrainian families, older driver awareness week, 10 new Hants police stations in next 18 months and some funding to save UK's rarest orchids.

1. Apologies for Absence: Jim Marsh

In attendance: David Ellis, Jo Probut, Jayne Hudson, Andrew White, Diccon Harvey & Julia Chedgey

2. Declarations of interest - David: PCC, Millennium Green; Andrew: Planning Refs. 23/02215/HSE & 23/02216/LBC

3. Signature & approval of Minutes 12 Sep PC Meeting – amended from draft version due to deletion of word 'extraordinary' erroneously in title, then approved and signed.

4. Bombay Sapphire update. Helen Coles (Visitor Centre) - Aug was busy and demand is coming back, now outweighing availability. Winter hours currently operating - 4pm last tour, 6pm finish but Halloween and Christmas events are coming up e.g. Cinema. The Summer cinema events sold out. Creative Lab not quite finished but moving to fit out stage soon. Lights on tank farm should be off by 9pm. Kerry Quinn (Production) – distilling has been steady and there will be a Dec shutdown 22 Dec - 7 Jan. It was commented that there had been a lot of noise in the vicinity on Sat 16 Sep. Helen confirmed this had not been at BS. She will keep us updated on future Heritage events/information.

5. Maintenance Items

Next volunteer clear up day will be 13.30, Sun 15 Oct in conjunction with Millennium Green. The noticeboard at Freefolk is in very poor state with tile backing completely come away. **Action:** Andrew to help Nicky to repair.

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6. **Risk Assessment and register** – Nicky to organise working party to review updates to the risk assessment. David has also pulled together all the policy documents into one spot. **Action:** book zoom meeting end Oct.
7. **Community Site updates**
- 7.1. Pavilion
- 7.1.1. Latest on licences. At the Sept meeting it was agreed to offer a licence to TVMS & WTC. Andrew, Nicky & David met with TVMS trustees. They have requested longer than 5 years, and will be taking on more cost as a result. The WTC Solicitor has acknowledged the HOTS but we are still awaiting feedback.
- 7.1.2. Proposal to switch off power for use by tennis club. This is a difficult situation given WTC have installed unapproved lights and have ignored their legal obligations wrt 2013 pavilion licence. They are in default but are being given a chance to resolve this. The licence was terminated because of their failure to follow agreements, the need to establish maintenance for the aging building and also due to the lights. (Agreement for pavilion use needs to be substantiated wrt repairs and risk and WTC wanted it at no charge, for as long as the courts are in use.) The PC debated whether to turn off the electricity. David proposed amending the proposal to add word 'now' as follows: In view of the breach of pavilion licence termination and installation of unapproved lights, proposal to switch off power now. Diccon seconded. A vote was then taken on this amended proposal with 3 to 1 against, 2 abstained.
8. **Removal of Old floodlights** – A quote has been received for £3,800. The hydraulic jack is unfortunately unsafe to use and safe removal is key. Jayne approved and Andrew seconded moving ahead unless other another quote comes in lower. All agreed. **Action:** Millennium Green to check boundary on deeds.
9. **Finance**
- 9.1. **Finance report Sep 2023** – see table at end of minutes. **Action:** investigate utilities - cost to date line appears high.
- 9.2. Items over £100:

Laverstoke & Freefolk Parish Council		Items over £100	
Reporting Year:		Year to 31 March 2024 (6 of 12)	
Month:		September 2023	
Sum of Net Supplier	Description	Months	Total
British Gas	Electricity	Sep	£(275.80)
Clerk	Clerk salary	Sep	£(792.54)
Watership Down Nursery	Nursery rent	Sep	£ 800.00
Basingstoke & Deane Borough Council	Precept	Sep	£ 5,000.00
	S106 Grant	Sep	£ 568.30
Scofell	Grounds maintenance	Sep	£(341.84)
Brandon Elliott	Hall hire	Sep	£ 100.00
Shaun Douglas	Fencing	Sep	£(775.00)
Wellers Hedleys	Professional fees	Sep	£(700.00)
	Deposit return	Sep	£(100.00)
Euroloos Limited	Portaloo	Sep	£(154.28)
BDO	Audit External	Sep	£(210.00)
Cowan Consultancy Limited	Structural Engineer	Sep	£(295.00)
Apple Environmental	Asbestos survey	Sep	£(125.00)
	Hall hire deposit	Sep	£ 100.00
PPL PRS	PRS Music licence	Sep	£(175.76)

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9.3. **Grants:** Playground insurance (Millennium Green) £900 grant was discussed and approved by all (except David, having interest). Jo proposed and Jayne seconded.

9.4. **Approval of payments of £300:** none

10. Correspondence

10.1. B&D Public Spaces protection order renewal consultation closes 22 Oct **Action:** Nicky to complete

11. **Planning –**

11.1. **Ref. 23/02215/HSE & 23/02216/LBC.** Location: Juniper House, London Rd, Freefolk. RG28 7NL. Proposal: Creation of a new access by removing 3 fence panels at end of garden; removal of pedestrian accesses to/from the B3400 & to/from private lane to north of property; removal of concrete exterior wall & steps in the garden & replacement with red bricks and steps. Discussed. Cllrs mindful this is a conservation area and B3400 access is dangerous. Comment: we are particularly supportive of closing the B3400 access and infilling by replicating and continuing existing flint wall.

11.2. **Ref 23/02252/HSE** Location: Hazel Cottage, Laverstoke Lane, Micheldever. SO21 3BA. Proposal: two storey side extension. This is a re submission which PC raised no objection to previously. Bat investigation work has been done since. No objections or comments.

Next PC meeting: 7 Nov 7.30pm in Lady Rose Hall.

Laverstoke & Freefolk Parish Council
Reporting Year:

Year to 31 March 2024 (5 of 12)

Income and Expenditure Statement (Cash basis)
Month: August 2023

All E	Parish Council				Community Site				Total		
	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget
Precept	-	5,000	10,000	5,000	-	-	-	-	-	5,000	10,000
Grants	-	512	340	(172)	-	-	-	-	-	512	340
Donations	-	-	-	-	-	-	-	-	-	-	-
Hall Hire - Nursery	-	-	-	-	759	3,002	9,635	6,633	759	3,002	9,635
Hall Hire - Other	-	-	-	-	-	666	1,900	1,234	-	666	1,900
Hall Hire deposit	-	-	-	-	-	-	-	-	-	-	-
Cost Recoveries	-	-	-	-	469	2,154	4,356	2,202	469	2,154	4,356
Site Rent	-	-	-	-	833	1,943	1,943	(0)	833	1,943	1,943
Other Income	20	20	9	(11)	67	437	-	(437)	87	457	9
Interest Income	83	161	-	(161)	-	-	-	-	83	161	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Total Income	103	5,692	10,349	4,657	2,128	8,202	17,834	9,632	2,230	13,895	28,183
Contribution	-	-	850	850	-	-	(850)	(850)	-	-	-
PC/CC cost charges	-	-	-	-	-	-	-	-	-	-	-
Total Transfers	-	-	850	850	-	-	(850)	(850)	-	-	-
Salary/Newsletter	-	(1,638)	(5,056)	(3,418)	-	(179)	(550)	(371)	-	(1,816)	(5,606)
Training	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	(299)	(299)	(124)	(124)	(2,807)	(2,683)	(124)	(124)	(3,106)
Professional fees	-	(488)	(757)	(269)	-	-	(14)	(14)	-	(488)	(771)
IT costs	(2)	(348)	(313)	35	-	(58)	(64)	(6)	(2)	(405)	(377)
Grounds Maint.	-	(513)	(1,477)	(964)	-	(670)	(872)	(202)	-	(1,183)	(2,349)
Street Lighting & Furniture	-	(294)	(598)	(304)	-	-	-	-	-	(294)	(598)
SID Management	-	-	(732)	(732)	-	-	-	-	-	-	(732)
Utilities	-	-	-	-	(263)	(3,709)	(4,815)	(1,106)	(263)	(3,709)	(4,815)
Bldgs Repair/Maint.	-	-	-	-	-	(1,024)	(7,850)	(6,826)	-	(1,024)	(7,850)
Bldgs Planned Maint.	-	-	-	-	(19)	(658)	(837)	(179)	(19)	(658)	(837)
Equipment	-	-	-	-	-	(21)	(600)	(579)	-	(21)	(600)
Cleaning	-	-	-	-	-	(14)	-	14	-	(14)	-
Other expenses	(8)	(370)	(374)	(4)	(5)	(25)	(566)	(541)	(13)	(395)	(940)
Total Expenses	(10)	(3,650)	(9,606)	(5,956)	(412)	(6,482)	(18,975)	(12,493)	(421)	(10,132)	(28,581)
Grants Made	-	-	(900)	(900)	-	-	-	-	-	-	(900)
Project costs	-	-	(600)	(600)	-	(3,654)	(5,000)	(1,346)	-	(3,654)	(5,600)
Net Vat	102	20	-	(20)	668	(216)	-	216	771	(195)	-
Net cash Movement	195	2,062	93	(1,969)	2,384	(2,149)	(6,991)	(4,942)	2,580	(87)	(6,898)
Reserves/cash b/f	6,652	4,785	5,147	362	62,212	66,745	63,459	(3,287)	68,864	71,530	68,606
Reserves/cash c/f	6,847	6,847	5,240	(1,607)	64,596	64,596	56,468	(8,129)	71,444	71,444	61,708

Sign.....Date.....