

Laverstoke and Freefolk Parish Council Meeting 4 April 2023 Minutes

Public Time:

- a) David opened the meeting by welcoming everyone, saying it was good to see so many people for our public time discussion on maintenance of grass/informal parking area beside Manor Cottages, Freefolk. The area of land was acquired in 1999 by the PC. Later the Village Hall was sold and the hall car park. There have been various discussions and plans over the years for a car park. The land has a covenant for use as playground and car park. In 2012 an application was approved but there were then issues with funding. In 2018 the PC applied to B&D for a grant but were turned on the basis of narrow benefit. Since 2019 we have been in productive discussions with Sovereign Housing Association. However, they came back at the end of last year saying that with increased costs (£150k) it was too expensive to build a car park. The PC don't think it will get grants and are thinking to keep the existing roughing parking area and plant trees/bushes. However, we are open to ideas.
- b) A resident highlighted that there are legacy tenants who have garages and have lived here a long while - it's their life. They felt that as long as existing tenants can park on the edge of the land it should be ok left undeveloped. They felt it would be lovely for it to be wild but will need maintaining. Walkers also park in the area and sometimes there is a bit of rubbish left. Sovereign have not updated residents on the project outcome. It was felt Sovereign should make it clear to new tenants that the church own the area under the trees, the rough land is PC and the road is HCC.
- c) It was requested by another resident to have a clear line to delineate the back of the rough parking with e.g. tree logs, taking care of the numerous slow worms and requiring the least management. They asked whether the under-tree church parking would be retained. David said that he understood that the Church don't want to stop people parking there but that if there's a Service or Church event they do want the spaces to be available for those events and they could continue to let Manor Cottages residents know.
- d) Availability of grants from Greenham and Veolia was raised by another member of public. Greenham has built 2 car parks in Whitchurch. The PC explained that this was a big project for only 8 additional spaces and felt that it was not worth spending more time on car parking plans.
- e) A resident offered to buy some trees with the PC and help maintain the area. It was suggested that Bombay Sapphire may be able to help with volunteer days and perhaps Hardy's with plants. There is a patch of Japanese Knotweed in the adjoining land that has been treated and the resident is keeping watch on it. **Action:** Nicky to follow up with resident on plan
- f) A member of public brought up the state of the muddy pavements and the poor state of trees in Laverstoke Park. The Post and Rail fence at Rotten Hill and wall is in poor condition part of which is referenced in the L&F Conservation SPD.

Borough Cllr Update – No update, election purdah period. Steve Williams sent apologies as he is stepping down.

County Cllr update – written report has been received indicating £6m of extra funds budgeted for potholes and a campaign to recruit more foster parents in Hampshire. **Action:** include in newsletter

1. **Apologies for Absence:** Diccon Harvey
In attendance: David Ellis, Jo Probut, Andrew White, Jayne Hudson, Julia Chedghey, Jim Marsh
2. **Declarations of interest** - David: PCC, Millennium Green; Jim: Tennis
3. **Signature and approval of minutes** of PC meeting of 7 March 2023
4. **Maintenance**

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- 4.1. Unauthorised textile bin – has appeared beside the Salvation Army official bin. It is a ‘rogue’ bin supposedly belonging to an outlawed charity. B&D said this is an issue in the area and to put a 14 day removal notice and taping. After 7 days it was checked by a hi viz white van team who removed the tape & notice which PC then replaced. **Action:** organise removal after 14 days
5. **Climate change** – no update
6. **Parish Projects**
 - 6.1. **LRH car park walling works** – quote received from Phil Bond, the only contractor to respond after a number of builders’ visits. It is divided into 2 stages. Stage 1, to be covered by a S106 grant of £5104.10, totals £5310.80. Stage 2 also includes some work to the PC’s WC door and walling is £2322.53. David proposed and Jo seconded moving ahead including replacement door frame, all agreed. **Action:** check Kingfisher are happy to contribute 50% of the joint cost above the grant (i.e. £810.85) and firm up invoicing process with B&D. Ask Phil to quote for combo door lock
 - 6.2. **Footpaths** – **Action:** firm up meeting with HCC Footpath lead
 - 6.3. **Beech hedge car park scrape** – pre-quoting, clear a sample area to understand substrate
 - 6.4. **Other projects** - Football lights removal & LRH TV are still work in progress. Electric car points to be removed from list.
7. **Proposed Coronation Celebration plans** – A small grant of £168 has been awarded by B&D.
8. **Community Site updates**
 - 8.1. Pavilion and latest on licences – David proposed and Jo seconded moving to confidential session
 - 8.2. Lady Rose Hall
 - 8.2.1. A small hole has appeared in the front door glass. **Action:** organise quotes for this and renewal of the large panels of blown double glazing at the far end of the hall
 - 8.2.2. Pest treatment is underway
 - 8.3. Tennis and archery area – Scofell to quote for cutting of wildflower area. It was discussed that with archers using tap in wc for mower cleaning we should move to a code lock as keys impractical, with bolt on inside.
9. **Finance**
 - 9.1. March 2023 finance summaries - see table at end of minutes
 - 9.2. Items over £100:

Laverstoke & Freefolk Parish Council		Items over £100	
Reporting Year:	Year to 31 March 2023 (12 of 12)		
Month:	March 2023		
Sum of Net			
Supplier	Description	Months	Total
British Gas	Electricity	Mar	£(1,268.31)
Clerk	Clerk salary	Mar	£(376.86)
Watership Down Nursery	Nursery rent	Mar	£ 758.63
	Nursery utilities contributi	Mar	£ 1,463.45
HMRC E VAT	HMRC VAT	Mar	£(237.67)
Whitchurch Tennis Club	Defibrillator contribution	Mar	£ 333.33
Broadsword Pest Control	Pest control	Mar	£(190.00)
P&B Hedge Cutting	Hedge cutting	Mar	£(500.00)
Jovi Hoonjan	Hall hire	Mar	£ 250.00
	Hall hire deposit	Mar	£ 100.00
Bourne & Thomas	Store hire	Mar	£ 200.00
Nikki Pearson	Hall hire deposit	Mar	£ 100.00

N.B. Clerk total pay also includes a CC element i.e. £376.86 + £41.87 = £418.73

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9.3. Approval to set up Unity Bank account and move from HSBC. Unity Bank will allow online dual or triple authorisation, costs £6 p.m. and deposit rates are much better than HSBC. With increased interest rates we should be looking at getting more for our money. It is reasonably sound – but we'll ensure we don't go over the FSCS £85k limit. To go on mandate: David, Jo, Jim reserve, Nicky. David proposed and Julia seconded, all agreed.

Action: Move Community Site account first. Plan with David.

9.4. Payments over £250 approved: Ryan Dickinson £430 – David proposed and Jo seconded making payment

10. Correspondence

10.1. 11 March confirmation of receipt by Planning Inspectorate of PC lights appeal submission. Appeal now closed and awaiting result. It could be 3 months from 7 Feb but median is 33 months currently.

10.2. 24 March: B&D Notice of PC Election. This has been included in newsletter.

11. **Planning Ref: 23/00275/FUL:** Flint Cottage, 12 Freefolk Priors. Amended Proposal: Replacement agricultural field shelter. Following last month's feedback from the PC, and others, the shelter planned position has been moved to the field edge parallel to Priory Lane rather than against the boundary of 7 Freefolk Priors. PC has no comments.

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Income and Expenditure Statement (Cash basis)

Reporting Year: Year to 31 March 2023 (12 of 12)

Month: March 2023

All E	Parish Council				Community Site				Total		
	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget
Precept	-	9,945	9,945	-	-	-	-	-	-	9,945	9,945
Grants	-	2,390	337	(2,053)	-	-	-	-	-	2,390	337
Donations	-	-	-	-	-	-	-	-	-	-	-
Hall Hire - Nursery	-	-	-	-	759	8,870	8,500	(370)	759	8,870	8,500
Hall Hire - Other	-	-	-	-	652	2,307	1,200	(1,107)	652	2,307	1,200
Hall Hire deposit	-	-	-	-	(600)	500	-	(500)	(600)	500	-
Cost Recoveries	-	-	-	-	1,797	3,813	3,504	(309)	1,797	3,813	3,504
Site Rent	-	-	-	-	-	1,943	1,943	-	-	1,943	1,943
Other Income	3	23	1	(22)	-	67	-	(67)	3	90	1
Total Income	3	12,358	10,283	(2,075)	2,608	17,500	15,147	(2,353)	2,611	29,858	25,430
Contribution	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
PC/CC cost charges	250	250	-	(250)	(250)	(250)	-	250	-	-	-
Total Transfers	250	250	1,750	1,500	(250)	(250)	(1,750)	(1,500)	-	-	-
Salary/Newsletter	(458)	(4,714)	(4,716)	(2)	(51)	(522)	(524)	(2)	(509)	(5,237)	(5,240)
Training	-	-	-	-	-	-	-	-	-	-	-
Insurance	(281)	(281)	(557)	(276)	281	(2,552)	(1,924)	628	-	(2,833)	(2,481)
Professional fees	-	(662)	(689)	(27)	-	(763)	-	763	-	(1,425)	(689)
IT costs	(2)	(540)	(443)	97	-	(42)	(58)	(16)	(2)	(582)	(501)
Grounds Maint.	(500)	(1,768)	(1,277)	491	-	(163)	(560)	(397)	(500)	(1,931)	(1,837)
Street Lighting & Furniture	-	(473)	(544)	(71)	-	-	-	-	-	(473)	(544)
SID Management	-	(690)	(732)	(42)	-	-	-	-	-	(690)	(732)
Utilities	-	-	-	-	(1,268)	(3,986)	(3,761)	225	(1,268)	(3,986)	(3,761)
Bldgs Repair/Maint.	-	-	-	-	(197)	(2,665)	(3,000)	(335)	(197)	(2,665)	(3,000)
Bldgs Planned Maint.	-	-	-	-	(19)	(526)	(761)	(235)	(19)	(526)	(761)
Equipment	-	-	-	-	-	(407)	-	407	-	(407)	-
Cleaning	-	-	-	-	(2)	(43)	(104)	(61)	(2)	(43)	(104)
Other expenses	(153)	(2,533)	(296)	2,237	795	(60)	(60)	-	642	(2,593)	(356)
Total Expenses	(1,394)	(11,662)	(9,254)	2,407	(462)	(11,731)	(10,752)	979	(1,856)	(23,392)	(20,006)
Grants Made	-	(958)	(1,200)	(242)	-	-	-	-	-	(958)	(1,200)
Project costs	-	(355)	(1,500)	(1,145)	-	-	(1,500)	(1,500)	-	(355)	(3,000)
Net Vat	804	(15)	-	15	(665)	465	-	(465)	139	450	-
Net cash Movement	(337)	(382)	79	460	1,230	5,985	1,146	(4,839)	894	5,603	1,224
Cash b/f	4,483	5,172	5,247	75	66,154	60,755	5,247	(55,508)	70,637	65,927	10,494
Cash c/f	4,146	4,791	5,326	535	67,384	66,740	6,393	(60,347)	71,530	71,530	11,718

Next PC meeting: 12 May PC AGM at 7.30pm (followed by Annual Parish Assembly at 20.15) in Lady Rose Hall.

Sign.....Date.....