

Public Time:

- a) PC Chair David Ellis opened the meeting with some background info ahead of WTC's presentation. The tennis planning application was decided on 10 August. PC is licensor to WTC with a licence on the pavilion and also hires them 2 tennis courts. Prior to B&D Planning decision meeting the PC had reviewed the position on the pavilion licence and given termination notice. Later, Councillors had met with Borough Councillors and WTC and postponed the termination. Given the sensitive issue being discussed David requested everyone respect the diversity of views and opinion and advised there was a chance to give feedback.
- b) WTC Chair Howard Bradley presented, firstly acknowledging the planning application refusal and that WTC would be respectful of the democratic planning process. Their main concern was continued use of pavilion room for both welfare of juniors and to continue coaching. They would rather reach an amicable agreement. They felt they had been encouraged to Laverstoke and have worked amicably with the council over the past 10 years citing many examples e.g. ongoing maintenance of the courts area, giving up third court, giving up half the pavilion, getting a grant for the tennis practice area, filling in potholes in pavilion lane and planting a courtside hedge. They have a number of members in L&F including from Laverstoke Lane & also now some Ukrainian members. They have recently hosted other clubs including Dutch players. They would like the PC to withdraw the threat of removal of room as they consider it threatens the viability of the club and would halt junior coaching
- c) David explained the licence that WTC was talking about was an item for discussion in the PC meeting agenda (below).
- d) There were a number of questions and comments from residents:
 - a. A resident had heard football clubs had been asked to pull forward matches so they're not using lights and thereby conserving power.
 - b. A Men's shed rep noted they had no problem with WTC and were neutral on this topic.
 - c. Were WTC exploring options wrt lighting? WTC: Yes, they are looking at getting a lighting glare consultant - an expert. They will respect the democratic process, they won't use the lights at the moment and look to meet the 2-month moratorium deadline
 - d. Will the existing lights be used to achieve original objectives? WTC: Depends what experts advise. WTC will use technical advice to decide if they'll appeal.
 - e. Are there plans to encourage daytime usage as courts are used very little then? WTC: a lot of members work.
 - f. What is being done to increase weekend participation? WTC: There's junior coaching Sat a.m. term time & Sat p.m. is club time. It is up to members when they play. WTC would love to see the courts used all the time and want lights because members work full time.
 - g. There having been much concern over timing, part of what the village wanted to hear was a compromise on timing. WTC: said they had offered to agree a timetable with L&FPC and the public and were happy to discuss what inconveniences the village as little as possible. If successful on planning they will consult on this. The PC refuted this - WTC hadn't been willing to discuss a timetable in April and didn't agree a schedule of use prior to the planning app being published (Oct 2022) - this hadn't got anywhere. WTC explained that's

- why they had agreed before the 10 Aug development control meeting that they wouldn't turn on the lights if the plan had been approved.
- h. Hardly anyone plays in summer when it is light till 8 or 9 p.m. so why does WTC need to use lights 365 days a year? A WTC rep explained the courts are used every week on 2 club nights and for matches
 - i. What help is being sought from experts? WTC: primarily to reduce glare.
 - j. Will you consult with LTA? There are guidelines on installation in rural areas and these lights don't meet them. WTC: explained the only support is through Sport England. Retractable lights are a lot less visible. LTA lights are taller & visible all the time.
 - k. When WTC operated from the school did they have lights? WTC: don't know
 - l. Request for clarity on what presentation is trying to achieve, what are WTC's key objectives? WTC: to keep use of room and if get planning will then discuss a timetable of use. If an appeal went in tomorrow the lights won't be used this year. Without the room, junior tennis will be compromised as its needed for dealing with injured children, bad weather protection and to access toilets
- e) A resident raised the recent attempted theft of a caravan from the Beech Hedge car park and also noted that the car park is listed on a European free overnight stay website, being convenient for Bombay Sapphire. Andrew subsequently edited the record but it could get added back. It was queried whether signage would be possible or a barrier. The PC had decided previously not to regulate the car park but that may need re-thinking. **Action:** include on next agenda and consider what to put.
- f) Another member of public brought Maria Miller's 'Slow it Down' petition to tackle excessive housebuilding to the PC's attention. They mentioned Community Grant are available again. They queried whether Laverstoke Park had been contacted re vegetation **Action:** request LPF cut pavement vegetation. Thanks to Cllr Juliet Stevenson, there was a larger drain cover outside 6 Priory Lane but a sweeping service was needed as lane is thick with mud. Also a 3 to 4 ft sapling has grown by the Priory Lane sign and needs removing. They requested writing to HCC transport dept. for hardcopy bus timetables for those without digital access **Action:** include in newsletter the introduction of the £2 bus fare cap on a single ticket on most services in England from 1 January 2023 to March 2023.
- g) Another resident raised concern about ash die back in several trees behind Laverstoke Lane overhanging a shed, cabin and power line. SSE had said they pose a threat to electricity supply in the area and had pruned them back 2 years ago. The landowner, Laverstoke Park, would need to fell them but so far they have not taken action. **Action:** raise with Laverstoke Park given potential electricity supply issues
- h) Borough Councillor Colin Phillimore noted that MP Maria Miller had joined the inappropriate house-building quotas fight 18 months after Borough Councillors first raised it (18k required through to 2039). There is cabinet member resistance and Councillors are left fighting speculative development e.g. in the AONB and Bere Mill field. Colin is also very concerned about the closure of Portals and commented that Laverstoke Lane wouldn't have existed without it. CEO Ross Holloway has asked to meet Steve and Colin. Colin wants to understand the implication for the Portals Property leases. He believes development should be on Overton Mill rather than all over the village but that massive contamination would need sorting.

Laverstoke and Freefolk Parish Council Meeting 6 September 2022 Minutes

1. **Apologies for absence:** None
In attendance: David Ellis, Jo Probut, Andrew White, Diccon Harvey, Julia Chedgely & Jayne Hudson
2. **Declarations of interest** David: PCC, Millennium Green; Diccon – archery club
3. **Signature and approval of minutes** of PC meeting of 5 July 2022 & extraordinary meeting of 2 Aug 2022
4. **Presentation by Whitchurch tennis club** – see minutes in public time above
5. **Maintenance items incl. date for village maintenance day, defibrillator case.**
 - 5.1 **Village maintenance day** - PC and Millennium Green to agree an autumn date
 - 5.2 **Defibrillator** – the external case door alarm sounded in July whilst Nicky was away. Jo disconnected it after much effort. The supplier has agreed to send a replacement as the alarm should always silence when the door is shut. It was agreed that Jo and Jayne will act as back up with a spare set of keys to access electricity supply. **Action:** provide keys and organise new box installation
6. **Climate change** – no update
7. **PC insurance renewal** – We have spent some time looking at what needed included in our insurance and we had a claim last year. Our insurance broker Gallagher is providing quotes for 1st Oct renewal date. Jo proposed and Diccon seconded approval up to £2864.
8. **Projects list**
 - 8.1 We have 2 builders quoting the steps brick work and car park wall area. Jayne suggested Ken Oakes be added. **Action:** contact Ken
 - 8.2 The potential car park in Freefolk – following agreed outline HOTs we have been waiting on Sovereign since Feb for further proposal **Action:** David to give deadline of end of Nov.
9. **Community Site updates**
 - 9.1 **Pavilion incl.**
 - 9.1.1 **electrical survey.** The Men's Shed requested a copy of the surveys done on the building and mentioned they could do some of the electrical work. As the PC must use certified individuals, consideration would need to be given to the work that Men's Shed can do **Action:** Nicky to send building condition and electrical surveys to Bob Hough
 - 9.1.2 **latest on Pavilion licence** - The PC has taken legal advice on the pavilion licence which WTC would like extended. David explained WTC were granted a licence in 2013 on the building which at the time was uninsured and unused and it allowed for immediate termination with the hope of being able to give a month's notice. We have given much longer termination notice than required to accommodate junior tennis camp. We have a long-term lease on the building which forms part of the PC's lease on the community site. Following a structural and electrical survey, the pavilion requires substantial work to be done on it. A drainage survey to ascertain ongoing sewerage issues has yet to be undertaken. Inappropriately, the tennis club have gone directly to the superior landlord. It does not make financial sense for L&FPC to be liable for renovation costs, which may far exceed £80k, on a building which receives no income. David suggested we could talk to our solicitors about the possibility of a new temporary licence that could address the WTC concern about junior tennis while wider issues are explored. David proposed and Andrew seconded not extending the notice of termination again but

instead to talk to our solicitors about the possibility of granting a temporary licence.

9.2 Lady Rose Hall

- 9.2.1 **incl. fridge renewal** – Nicky has proposed a Hotpoint tall fridge that combines the size and simple features required with good value price point plus the recycling of old fridge for £439+vat. David proposed and Jo seconded the purchase, all agreed. **Action:** Order asap
- 9.2.2 **LRH monitor for use in PC meetings** – it was discussed that PC should cut back on hardcopy reports and planning documents and move to use of a monitor. This has been raised previously **Action:** Andrew to consider 50 inch hdmi screen solutions

9.3 Tennis and archery area incl. archers request for tap use and water heater:

- 9.3.1 The archers have sent a formal request to use the tap in the LRH undercroft toilet for washing their mower. Given this would be minimal use of water, the fact that the PC reserves the right to charge within their lease agreement and can withdraw use at any time, the PC agreed. **Action:** confirm to archers. It was also mentioned that it may be better to get an auto shut-off hot water heater in the same facility, as long as enough capacity at the power distribution board.
- 9.3.2 A quote for £970 was received for the fencing/gate for LRH under-croft toilet area to provide warning of archery field 'barrier'. Although PC agreed in principal to the fencing they felt the gate was too expensive and bolt down post shoes might be more cost effective. **Action:** request quote for alternative gate. Consider whether to approach archery club for contribution

10. Finance

- 10.1 July and Aug 2022 finance summary – see tables at end of reports
- 10.2 Items over £100 July:

Laverstoke & Freefolk Parish Council Items over £100

Reporting Year: Year to 31 March 2023 (4 of 12)
Month: July 2022

Supplier	Description	Months	Total
British Gas	Electricity	Jul	£(247.14)
Clerk	Clerk salary	Jul	£(374.16)
Watership Down Nursery	Nursery rent	Jul	£ 708.33
Scofell	Grounds maintenance	Jul	£(347.00)
HMRC E VAT	HMRC VAT	Jul	£ 189.32

10.3 Items over £100 August:

Laverstoke & Freefolk Parish Council Items over £100

Reporting Year: Year to 31 March 2023 (5 of 12)
Month: August 2022

Supplier	Description	Months	Total
British Gas	Electricity	Aug	£(268.94)
Clerk	Clerk salary	Aug	£(373.98)
Overton Black Arrows	Archery Field hire	Aug	£ 1,110.00
Scofell	Grounds maintenance	Aug	£(173.50)
N Trapnell (Band)	Hall hire	Aug	£ 150.00
Whitchurch Tennis Club	Tennis Facilities hire	Aug	£ 833.33
Camilla Kristian	Hall hire deposit	Aug	£ 100.00
Alex Thomas	Hall hire deposit	Aug	£ 100.00
Davies Electrical Services	Electrics condition	Aug	£(350.00)

- 10.4 **Payments over £250 to approve:** £355 to Millennium Green for fencing to shared car park boundary. Jo proposed and Julia seconded, all agreed.

- 10.5 **Jubilee budget and remaining activities** £592.75 of jubilee lottery funding remains after the 3 June parish event. The HCC licence to plant bulbs in the verge exceeds the planned daffodils budget. Also, Jo Probut kindly agreed to progress the pictorial history archive originally budgeted for. Jayne proposed and Andrew seconded merging the budgets to purchase 4 willows and to order a bench. This would be contingent on approval for the changes from the Lottery Community Fund team and the Millennium Green Trust.
- 10.6 **Option to opt-out of Smaller Authorities Appointed (external) auditor for 5 yrs.** David proposed and Diccon seconded not to opt-out from the SAAA appointed auditor.

11. Correspondence

- 11.1 PKF external auditors signed off L&F FY 2021/22 finances with no comments
- 11.2 Proposed N Hants Downs AONB request for supporting letters to County and other decision makers was discussed. David proposed and Diccon seconded sending our support, given no funding was required at this point. It was also agreed the PC should support Maria Miller's 'Slow it Down' campaign given our Borough Councillors big focus on reducing housing numbers **Action:** take supporting action
- 11.3 HCC closure of broken bridge footpath extended from 11.8.22 to 23.2.23
- 11.4 HCC National Transport and highways survey closes 30 Sep **Action:** complete
- 11.5 James Bretel resignation. **Action:** David to organise gathering at Watership Down

12. Planning

- 12.1 **Ref: 22/02264/FUL & 22/02265/LBC** Location: Bombay Sapphire, Laverstoke Mill
Proposal: Installation of solar photovoltaic (PV) panels on the roof of building 15, roofs of building 26 and 27, and within the garden area north of the car park. The PC discussed and will comment as follows:
The PC would request that the design statement is updated to show the impact on residents of Marsden Court and also Laverstoke Lane from the panels on top of Building 15. There are only a couple of sectional elevation views and they look from the pavement not from the houses/upstairs. We are worried about reflective glare impact on the homes around the area. Also, we wanted to check that you notified residents of the application?

Next PC meeting: 4 October at 7.30pm in Lady Rose Hall.

Sign.....Date.....

Laverstoke and Freefolk Parish Council Meeting 6 September 2022 Minutes

Laverstoke & Freefolk Parish Council

Reporting Year: Year to 31 March 2023 (4 of 12)

Income and Expenditure Statement (Cash basis)

Month: July 2022

All £

	Parish Council				Community Site				Total		
	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget
Precept	-	4,973	9,945	4,973	-	-	-	-	-	4,973	9,945
Grants	-	2,390	337	(2,053)	-	-	-	-	-	2,390	337
Donations	-	-	-	-	-	-	-	-	-	-	-
Hall Hire - Nursery	-	-	-	-	708	2,801	8,500	5,699	708	2,801	8,500
Hall Hire - Other	-	-	-	-	50	409	1,200	791	50	409	1,200
Hall Hire deposit	-	-	-	-	-	400	-	(400)	-	400	-
Cost Recoveries	-	-	-	-	-	705	3,504	2,799	-	705	3,504
Site Rent	-	-	-	-	-	-	1,943	1,943	-	-	1,943
Other Income	0	1	1	0	-	-	-	-	0	1	1
Total Income	0	7,364	10,283	2,919	758	4,315	15,147	10,833	759	11,678	25,430
Contribution	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
PC/CC cost charges	-	-	-	-	-	-	-	-	-	-	-
Total Transfers	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
Salary/Newsletter	(377)	(1,542)	(4,716)	(3,174)	(42)	(170)	(524)	(354)	(419)	(1,713)	(5,240)
Training	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	(557)	(557)	-	-	(1,924)	(1,924)	-	-	(2,481)
Professional fees	-	(462)	(689)	(227)	-	(750)	-	750	-	(1,212)	(689)
IT costs	(37)	(355)	(443)	(87)	-	(42)	(58)	(16)	(37)	(397)	(501)
Grounds Maint.	(347)	(574)	(1,277)	(703)	(35)	(35)	(560)	(525)	(382)	(609)	(1,837)
Street Lighting & Furniture	-	(213)	(544)	(331)	-	-	-	-	-	(213)	(544)
SID Management	-	-	(732)	(732)	-	-	-	-	-	-	(732)
Utilities	-	-	-	-	(302)	(1,101)	(3,761)	(2,660)	(302)	(1,101)	(3,761)
Bldgs Repair/Maint.	-	-	-	-	-	(749)	(3,000)	(2,251)	-	(749)	(3,000)
Bldgs Planned Maint.	-	-	-	-	(63)	(153)	(761)	(608)	(63)	(153)	(761)
Equipment	-	-	-	-	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	(35)	(104)	(69)	-	(35)	(104)
Other expenses	(8)	(1,472)	(296)	1,176	(5)	(220)	(60)	160	(13)	(1,692)	(356)
Total Expenses	(769)	(4,620)	(9,254)	(4,635)	(446)	(3,255)	(10,752)	(7,497)	(1,215)	(7,874)	(20,006)
Grants Made	-	-	(1,200)	(1,200)	-	-	-	-	-	-	(1,200)
Project costs	-	-	(1,500)	(1,500)	-	-	(1,500)	(1,500)	-	-	(3,000)
Net Vat	(70)	(407)	-	407	313	432	-	(432)	244	24	-
Net cash Movement	(838)	2,337	79	(2,258)	625	1,492	1,146	(346)	(213)	3,829	1,224
Cash b/f	8,205	5,172	5,247	75	61,764	60,755	5,247	(55,508)	69,969	65,927	10,494
Cash c/f	7,367	7,509	5,326	(2,184)	62,389	62,247	6,393	(55,854)	69,756	69,756	11,718

Laverstoke and Freefolk Parish Council Meeting 6 September 2022 Minutes

Laverstoke & Freefolk Parish Council

Reporting Year: Year to 31 March 2023 (5 of 12)

Income and Expenditure Statement (Cash basis)

Month: August 2022

All £	Parish Council				Community Site				Total		
	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget
Precept	-	4,973	9,945	4,973	-	-	-	-	-	4,973	9,945
Grants	-	2,390	337	(2,053)	-	-	-	-	-	2,390	337
Donations	-	-	-	-	-	-	-	-	-	-	-
Hall Hire - Nursery	-	-	-	-	-	2,801	8,500	5,699	-	2,801	8,500
Hall Hire - Other	-	-	-	-	200	609	1,200	591	200	609	1,200
Hall Hire deposit	-	-	-	-	200	600	-	(600)	200	600	-
Cost Recoveries	-	-	-	-	-	705	3,504	2,799	-	705	3,504
Site Rent	-	-	-	-	1,943	1,943	1,943	-	1,943	1,943	1,943
Other Income	1	1	1	(0)	-	67	-	(67)	1	68	1
Total Income	1	7,364	10,283	2,919	2,343	6,725	15,147	8,422	2,344	14,089	25,430
Contribution	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
PC/CC cost charges	-	-	-	-	-	-	-	-	-	-	-
Total Transfers	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
Salary/Newsletter	(377)	(1,920)	(4,716)	(2,797)	(42)	(212)	(524)	(312)	(419)	(2,132)	(5,240)
Training	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	(557)	(557)	-	-	(1,924)	(1,924)	-	-	(2,481)
Professional fees	-	(462)	(689)	(227)	-	(750)	-	750	-	(1,212)	(689)
IT costs	(2)	(331)	(443)	(111)	-	(42)	(58)	(16)	(2)	(373)	(501)
Grounds Maint.	(174)	(748)	(1,277)	(530)	(8)	(43)	(560)	(517)	(182)	(791)	(1,837)
Street Lighting & Furniture	-	(213)	(544)	(331)	-	-	-	-	-	(213)	(544)
SID Management	-	-	(732)	(732)	-	-	-	-	-	-	(732)
Utilities	-	-	-	-	(281)	(1,381)	(3,761)	(2,380)	(281)	(1,381)	(3,761)
Bldgs Repair/Maint.	-	-	-	-	(405)	(1,154)	(3,000)	(1,846)	(405)	(1,154)	(3,000)
Bldgs Planned Maint.	-	-	-	-	(19)	(172)	(761)	(589)	(19)	(172)	(761)
Equipment	-	-	-	-	-	-	-	-	-	-	-
Cleaning	-	-	-	-	(6)	(41)	(104)	(63)	(6)	(41)	(104)
Other expenses	(110)	(1,608)	(296)	1,312	(5)	(225)	(60)	165	(115)	(1,833)	(356)
Total Expenses	(663)	(5,282)	(9,254)	(3,972)	(765)	(4,020)	(10,752)	(6,732)	(1,428)	(9,302)	(20,006)
Grants Made	-	-	(1,200)	(1,200)	-	-	-	-	-	-	(1,200)
Project costs	-	-	(1,500)	(1,500)	-	-	(1,500)	(1,500)	-	-	(3,000)
Net Vat	(43)	(450)	-	450	100	532	-	(532)	57	81	-
Net cash Movement	(705)	1,632	79	(1,553)	1,678	3,237	1,146	(2,091)	973	4,868	1,224
Cash b/f	7,367	5,172	5,247	75	62,456	60,755	5,247	(55,508)	69,823	65,927	10,494
Cash c/f	6,661	6,804	5,326	(1,478)	64,134	63,992	6,393	(57,599)	70,796	70,796	11,718