

Public Time:

- a) Giada Siminoi from Bombay Sapphire production team updated the meeting that they have been running at max capacity 24/7 to meet big demand. The Visitor Centre hosted 5k visitors in June. They have repaired the tank farm brick wall and bought 3 trees for behind that area, to be planted out towards the end of the year. Helen is also working on a ticket system for residents to be able to visit the café. A member of the public commented that the clematis the other side of the tank farm entrance needs trimming. Another resident had also provided feedback to the PC that they were hearing a loud noise at 2 a.m. each morning and it was disturbing them. Andrew advised he was looking at speeding within the parish and would keep BS briefed.
 - b) A member of the Men's Shed attended and queried the latest on the pavilion surveys - the PC explained they had now commissioned an electrical survey and are looking into a fire risk survey but this has not been commissioned. The member commented that they have fire exits and have rewired the building. They also asked about the drains issue as it will withstand light use but no more. The PC explained they need to look carefully at potential costs given there is no income coming in for the building. Grants may be a possibility but only 13 years remaining on the lease may be an issue. Another resident suggested Sovereign or the Greenham Trust might help with funding. It was mentioned that Men's Shed charity registration would be helpful.
 - c) A member of the public had a number of questions – whether a letter of thanks been sent to ex Borough Councillor Ian Tilbury, whether the PC had written to Laverstoke Park about the pavement and whether there were any bins near the pond? **Action:** Send letter to Ian if not already done. The PC explained there is a litter bin at the end of the pond path by the bus stop.
The resident also queried the breakdown of the jubilee funds for which a grant of £2050 had been awarded. **Action:** include a breakdown of 3rd June festivities costs in future meeting. In the evening £450 had been raised by the Millennium Green too. They also wanted to know why toilet facilities had not been hired. The PC explained they didn't realise there would be issues until after the event.
The member of public had also spoken to planning officer Jenie Oakley about the tennis lights application and she had confirmed she was recommending to accept them.
 - d) Another resident raised car working issues with non-MOT/taxed cars in the PC car park. They explained roadside working on cars was causing pollution with engines left running and also that Hoover, buckets, hose, cleaning equipment was blocking the pavement e.g. for a mobility scooter.
- 1. **Apologies for absence:** James Bretel, Diccon Harvey, Jayne Hudson,
In attendance: David Ellis, Jo Probut, Andrew White, Julia Chedgely
 - 2. **Declarations of interest** David: PCC, Millennium Green;
 - 3. **Signature and approval of minutes** of PC meeting of 7 June 2022
 - 4. **Maintenance items**
 - 4.1 The Batts Meadow entrance bin has been replaced {and access sorted for B&D litter team}

5. Review Project list:

- 5.1 Car Park Freefolk – the PC are still waiting to hear back from Sovereign
- 5.2 Scraping of Beech Hedge car park, quotes not sourced yet
- 5.3 Pond platform – Watercress and Winterbournes will install rope barrier
- 5.4 Hedge cutting/trim will be investigated by Jo. Jo proposed and Andrew seconded

6. Community Site Update

- 6.1 **Lady Rose Hall** – Nursery licence for 7th year is due. We have been quoted £650 + vat for a property lawyer to review.
- 6.2 **Archery & tennis area** – a meeting with the archers has been postponed to the end of July

7. Climate change – Nicky completed recent B&D climate change questionnaire

8. Kit Malthouse's Crime Summit was attended by David. Andover police, Police Commissioner Donna Jones, the NFU and Yellow Brick Road Projects (youth anti-social behaviour focus) were amongst presenters. Police numbers are increasing in NW Hants and a police counter being re-introduced Andover. A big focus around Basingstoke and N Hants is County Lines. Rural crime was also discussed with hare coursing/illegal betting, tractor and quad bike thefts an issue being addressed. 20mph speed limits are also being rolled out in more villages.

9. PC public engagement and communications process – The newsletter was discussed and that online open rates are measured. The PC could hold events at LRH **Action:** Cllrs to look at potential newsletter enhancements with Nicky e.g. adding a link to the newsletter from Facebook, doing a questionnaire and getting feedback comments.

10. Finance

- 10.1 **June 22 finance summary** – see table at end of minutes
- 10.2 **Items over £100 ex vat:**

Laverstoke & Freefolk Parish Council			Items over £100	
Reporting Year:		Year to 31 March 2023 (3 of 12)		
Month:		June 2022		
Sum of Net				
Supplier	Description	Months	Total	
British Gas	Electricity	Jun	£(247.88)	
Clerk	Clerk salary	Jun	£(373.98)	
J A Flint	Jubilee goods	Jun	£(200.00)	
Watership Down Nursery	Nursery rent	Jun	£ 708.33	
HMRC E VAT	HMRC VAT	Jun	£(170.55)	
Simon Ryan	Hall hire deposit	Jun	£(100.00)	
Brandon Elliott	Hall hire	Jun	£ 100.00	
4imprintDirect Ltd	Jubilee goods	Jun	£(498.80)	

For clarity James Flint was the jubilee DJ, 4imprintDirect was the jubilee mugs supplier and Brandon Elliott is the boxing class teacher.

The Jubilee goods (mugs, napkins etc) etc are all under PC 'Other expenses'

- 10.3 **Payments over £250 to approve:** none

11. Correspondence –

- 11.1 Action Hampshire Community Buildings Update – Jul 19 funding community buildings mtg
- 11.2 Letter from Whitchurch Cllr Tracy Woodruff - Basingstoke Parishes Coalition re. housing nos.
- 11.3 Presentation from June Hants Passenger Transport Forums
- 11.4 National Lottery funders July visit to Watercress & Winterbourne sites including Laverstoke pond
- 11.5 Sluices tampering and littering at Freefolk. There are ongoing issues with visitors to the river during hot weather. Sluice gates had been tampered with but these

have now been padlocked in place to stop any further interference. It was suggested contact could be made to ask the school to explain dangers of the sluice gates etc

12. Planning

- 12.1 **Refs: 22/01637/HSE & 22/01638/LBC Location:** Priory Farm House Freefolk Priors Freefolk Hampshire RG28 7NJ. Proposal: Single storey rear extension, new rear porch and internal alterations. Associated external works to rear paved area. Discussed and no comments to be made
- 12.2 **Refs: 22/01568/ROC & 22/01612/LBC Location:** The Bombay Sapphire Distillery, Laverstoke Mill, Laverstoke. Proposal: Variation of Condition 1 of 21/01855/FUL to amend drawing numbers to allow for minor alterations to scope of works and building layout. No comments to be made
- 12.3 **Refs: 22/01609/FUL & 22/01610/LBC Location:** The Bombay Sapphire Distillery, Laverstoke Mill, Laverstoke. Proposal: new Juliet balcony and installation of two sets of glazed double doors replacing existing windows. (Existing openings enlarged, with the sills lowered). No comments to be made

13. Pavilion

Decision on continuation of licences. It was discussed that the pavilion building requires £80k spend over the next 10 years. There are issues with the toilets and the tennis court lights. Legal advice had been sought and it was proposed by David and seconded by Jo to terminate the pavilion licence with WTC as per the written agreement with the requisite 30 days notice period. **Action:** issue termination and communicate with Borough Councillors.

Next PC meeting: Extraordinary PC Meeting 2 August at 7.30pm in Lady Rose Hall.

Sign.....Date.....

Laverstoke and Freefolk Parish Council Meeting 5 July 2022 Minutes

Laverstoke & Freefolk Parish Council

Reporting Year: Year to 31 March 2023 (3 of 12)

Income and Expenditure Statement (Cash basis)

Month: June 2022

All £	Parish Council				Community Site				Total		
	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget	Budget Remaining	Month	YTD	Full year Budget
Precept	-	4,973	9,945	4,973	-	-	-	-	-	4,973	9,945
Grants	-	2,390	337	(2,053)	-	-	-	-	-	2,390	337
Donations	-	-	-	-	-	-	-	-	-	-	-
Hall Hire - Nursery	-	-	-	-	708	2,093	8,500	6,407	708	2,093	8,500
Hall Hire - Other	-	-	-	-	219	359	1,200	841	219	359	1,200
Hall Hire deposit	-	-	-	-	-	400	-	(400)	-	400	-
Cost Recoveries	-	-	-	-	-	705	3,504	2,799	-	705	3,504
Site Rent	-	-	-	-	-	-	1,943	1,943	-	-	1,943
Other Income	0	1	1	0	-	-	-	-	0	1	1
Total Income	0	7,363	10,283	2,920	927	3,556	15,147	11,591	927	10,920	25,430
Contribution	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
PC/CC cost charges	-	-	-	-	-	-	-	-	-	-	-
Total Transfers	-	-	1,750	1,750	-	-	(1,750)	(1,750)	-	-	-
Salary/Newsletter	(426)	(1,165)	(4,716)	(3,551)	(47)	(129)	(524)	(395)	(473)	(1,294)	(5,240)
Training	-	-	-	-	-	-	-	-	-	-	-
Insurance	-	-	(557)	(557)	-	-	(1,924)	(1,924)	-	-	(2,481)
Professional fees	-	(462)	(689)	(227)	-	(750)	-	750	-	(1,212)	(689)
IT costs	(49)	(319)	(443)	(124)	(42)	(42)	(58)	(16)	(91)	(360)	(501)
Grounds Maint.	(54)	(227)	(1,277)	(1,050)	-	-	(560)	(560)	(54)	(227)	(1,837)
Street Lighting & Furniture	-	(213)	(544)	(331)	-	-	-	-	-	(213)	(544)
SID Management	-	-	(732)	(732)	-	-	-	-	-	-	(732)
Utilities	-	-	-	-	(248)	(799)	(3,761)	(2,962)	(248)	(799)	(3,761)
Bldgs Repair/Maint.	-	-	-	-	(125)	(749)	(3,000)	(2,251)	(125)	(749)	(3,000)
Bldgs Planned Maint.	-	-	-	-	(19)	(90)	(761)	(671)	(19)	(90)	(761)
Equipment	-	-	-	-	-	-	-	-	-	-	-
Cleaning	-	-	-	-	(35)	(35)	(104)	(69)	(35)	(35)	(104)
Other expenses	(773)	(1,464)	(296)	1,168	(105)	(215)	(60)	155	(878)	(1,679)	(356)
Total Expenses	(1,301)	(3,851)	(9,254)	(5,404)	(621)	(2,808)	(10,752)	(7,943)	(1,922)	(6,659)	(20,006)
Grants Made	-	-	(1,200)	(1,200)	-	-	-	-	-	-	(1,200)
Project costs	-	-	(1,500)	(1,500)	-	-	(1,500)	(1,500)	-	-	(3,000)
Net Vat	(120)	(337)	-	337	(32)	118	-	(118)	(152)	(219)	-
Net cash Movement	(1,421)	3,175	79	(3,097)	274	866	1,146	279	(1,146)	4,042	1,224
Cash b/f	9,768	5,172	5,247	75	61,347	60,755	5,247	(55,508)	71,115	65,927	10,494
Cash c/f	8,348	8,348	5,326	(3,022)	61,621	61,621	6,393	(55,229)	69,969	69,969	11,718