

### Public time:

- a. There were no public comments

### 1. Apologies for Absence: none

**In attendance:** Bob Hough, Jo Probut, Charlie Seligman, David Ellis, James Bretel, Andrew White, Diccon Harvey

2. **Declarations of interest** Bob: Men's Shed & Freefolk car park; David: PCC & Millennium Green; Charlie: PCC & tennis club; Diccon: archery club; Andrew: Plan Ref: 21/00024/LBC

3. **Signature and approval of minutes** of PC Meeting on 12 Dec 2020

### 4. Maintenance Items

- 4.1 Scofell renewal. Scofell have held costs since they started our grounds maintenance in 2018. £1228.50 p.a. They had significantly undercut our previous provider. They are v nice to deal with and responsive once we alert if any issues. They provide a good service. Millennium Green happy to continue with them. Bob proposed and Jo seconded continuation.
  - 4.2 Our 2 official parish noticeboards are in need of repair, especially Manor Cottages one (condensation damage to interior backing, posts no longer vertical). The actual metal structures are quite solid otherwise. With a bit of renovation they could last another couple of years. **Action:** Nicky to look at how we can re-vamp interior of Manor Cottages board and get quotes for a new noticeboard on lobby wall of LRH
  - 4.3 The clerk has updated the PC Assets list and is working on the PC risk register – **Action:** provide David and James a list of the PC assets and James to do a walk-through audit
5. **Freefolk Car Park** – Sovereign has informed Manor Cottages residents of plan to create car park on PC land in December. They have replied to the PC Heads of terms with some questions and the PC have responded and forwarded to our solicitor. They are expecting a staged series of legal steps starting with a tri-partite Agreement for Lease which will regulate the process of Sovereign obtaining planning consent and the carrying out of the works themselves. It has been confirmed that Church of England permission would be needed by the PCC for the land that they own. (This could take a few months.) However, the PCC are keen to proceed with the project. Neither PC nor PCC want to take on any costs associated with the car park development. James proposed and Andrew seconded to continue with the negotiations with Sovereign for the future development of a car park subject to the necessary planning and legal permissions. **Action:** get land valuation quote
6. **Millennium Green/Watercress & Winterbournes pond & stream project update** – Phil Nicklin updated the PC on the Lottery grant funded Watercress & Winterbournes project that aims to put in a gravel path from bus stop to end of the pond with a dipping platform. Currently the WildLife Trust are awaiting quotes from contractors who will do the installation. There is an ongoing (10-year) maintenance commitment which will need to be met via volunteers. There is a potential for another project extending the footpath along the streamside to the Batts meadow exit on the B3400. Volunteer work commenced last Autumn on removing invasive non-native species (parrot's feather and monkey flower) and more is required. Phil is also going to be doing a Habitat Management Plan soon. **Action:** Put working party plans in newsletter
7. **Permissive footpath plan** – Diccon would like to open discussions on creating an informal local permissive footpath between Canterbury Cottage and FP 2 roughly 3m in

from the B3400. This would have the benefit of connecting Freefolk and Laverstoke with a more rural footpath away from the roadside, bypassing the often flooded pavement opposite Watch Lane. The way looks fairly passable and the raised bankside would create 'cover' from the road. It was discussed that the PC would likely need to take on the liability of this and a tree survey and tree work may need to be done. **Action:** request Phil Nicklin make initial enquiry to landowner

Diccon also raised the Countryside Right of Way act whereby we should identify footpaths previously in existence (such as between Watch Lane and Priory Lane and old Harroway links between Overton and Whitchurch) and submit before Jan 2026 deadline.

8. **Review of potential parish projects** - David explained that now we are starting to build reasonable reserves for the community site we should identify parish projects that we may wish to fund. (Also, in the case we get S106 or other monies.) Examples raised were clearing rough car park, removing old football pitch floodlights, renovating old 'War Memorial', sand pit in playground, permissive path project. It was felt drains are the responsibility of HCC and should not be included. **Action:** circulate list and start to communicate.

9. **Covid-19 update (National lockdown):** see correspondence 11.6

10. **Climate Change:**

- 10.1 Jo has applied to use the Sustainable Overton thermal imaging camera and has suggested that it might be possible to coordinate use within the parish for other residents to benefit. **Action:** Jo to advise
- 10.2 No one came forward to help on Greening campaign and we need to have 2 people to join a kick off call on 15th Feb. Costs £50 for all the official campaign info & you have to use their official 'green' printers to print the tick cards. Timing difficult for those who may want to help with covid issues of home schooling etc. It was discussed to leave for time being.

11. **Community Site update**

- 11.1 **Pavilion** – Men's Shed is not operating but they are checking building on regular basis
- 11.2 **LRH** – Nicky is trying to get to the bottom of an abnormally high water meter reading. The pipes in undercroft have been checked and no water is running. It could be WCs running continuously (push button flushes are notorious for this). Lucy is only there twice a week to monitor it. **Action:** contact Kingfisher to see if high reading is reflected in main meter, Bob to look up water board leak allowances, consider WC mechanism changes
- 11.3 **Archery/Tennis area** –The archery firing line shelter mock up sent through on 8th Feb was discussed and the councillors were not supportive of the plan. It was felt that the Parish Council's comments made during the Jan PC meeting, and subsequent to it, had not been taken into consideration sufficiently. In particular wrt positioning within the 'bowling area' (keeping to the inside of the near hedge), requirement for minimal structure, design in keeping with conservation area setting and the scale (it is too large). It was also difficult to see the full impact of the building without the elevated views from the houses on the lane. There were also comments that a slope roof with the high point at the front would be more suitable.

The PC had feedback from residents around the visual impact and intrusion from the erection of a new building in a green area and conservation zone, the artificial lighting and potential extent of it, environmental and ecological impact, potential

increase in traffic with more visitors. The feeling was that parishioners are happy to share the village community space but not when its use deleteriously impacts the village they live in 100% of time. 'These developments will have a significant negative impact on our immediate outlook and the enjoyment of where we have chosen to live. Artificial light, additional buildings, increased activity in a secluded and quiet rural spot, more vehicle movements, increased parking.'

**Action:** reply to residents letter. Feedback to archery club that PC not supportive of current plan

### 10. Finance

10.1 **Jan 21 summary** - see below table where items in red are those that have changed over prior month (excluding totals). Amounts over £100 ex VAT in:  
**Income:** Watership Down Nursery rent £708.33; Watership Down Nursery Q4 2019 utilities £333.19; Bourne & Thomas £200

**Outgoing:** Zoom annual sub £119.90; EON £138.50; Clerk Dec Pay £402.63 (£362.37PC+£40.26CC);

10.2 Approval of payments over £250 (excl. pre-authorised) - none

### 11. Correspondence

11.1 Lisa Kempster Police Sergeant, Basingstoke Rural Neighbourhood Patrol wrote to introduce herself. She heads the local PCSOs and was checking whether we want newsletter info - Nicky has replied positively.

11.2 HALC: S137 expenditure limit 2021/22 of £8.41 per elector gives us our max grant budget of £2599 (we only budgeted only £1450). However recreational spending can be granted additionally as per (Miscellaneous Provisions) Act 1976, s.19.

11.3 BDBC 28 Jan - Parish and Town Council briefing note on housing land supply matters. B&D town/parish councils will have to provide 864 (up from 850) houses per annum. When considering planning applications Housing delivery policies are considered out of date (although it does not mean that no weight is attached to them in decision making) other policies in both the Local Plan and Neighbourhood Plans, such as those relating to landscape and heritage should be focussed on.

11.4 BDBC precept increase explanation - Last year B&D sent us explanation about how the Council tax base changes. We wrote again to query this as we felt that we haven't had that many changes to our local properties/residents and we are thinking the base is being changed as a result of adjusting factors at a borough-wide level rather than in the parish of L&F. David and Nicky looked at the latest response and concluded it is more about borough than parish changes.

11.5 Overton & Oakley PCs on Fly Tipping & use of cctv – just interesting to note that their 'bring' sites attract flytipping issues.

11.6 BDBC Covid Cllrs Briefing 1 Feb – vaccination centre at fire station now open

### 12. Planning

12.1 Ref: 21/00024/LBC. The Priory London Road Freefolk RG28 7NL: Internal works to solve structural issues, additional window on east elevation, conservation roof light on a hidden roof aspect, additional ventilation to loft space, addition of ensuite bathroom to master bedroom. Reviewed the drawings and discussed. No comments to be made.

12.2 It was noted that the B&D Tree Officer had contacted the clerk to check on a resident reportedly having cut back a tree in their garden without permission.

**Action:** include a note reminding people that in the conservation area any works

## Laverstoke and Freefolk Parish Council Meeting 10 Feb 2021 Minutes

to any trees above a specific size must be requested via a tree application to B&D planners.

**Next PC meeting:** Tues 9<sup>th</sup> March 2021 at 7.30pm online. If a member of the public wishes to join please contact [laverstokeclerk@gmail.com](mailto:laverstokeclerk@gmail.com) or 07725 368012

Sign.....Date.....

Draft

# Laverstoke and Freefolk Parish Council Meeting 10 Feb 2021 Minutes

Laverstoke & Freefolk Parish Council					
<b>Month:</b>	Jan	<b>Year</b>	2020/21		
	(Mnth 10 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget tbc	
	£	£	£	£	
Precept	10,000	10,000	-	n/a	
Grants	334	334	10,000	n/a	
Donation*	500		-		
Hall Hire - Nursery	n/a	n/a	5,414	6,723	
Hall Hire & deposits - Other	n/a	n/a	200	887	
Other Rent (WTC & Archers)	n/a	n/a	1,903	1,903	
Other income (PC- interest, CC- WDN utilities, Kingf insur)	2	20	2,236	1,627	
<b>Income</b>	<b>10,836</b>	<b>10,354</b>	<b>19,753</b>	<b>11,140</b>	
Salary/Newsletter/utills	3,860	4,543	375	463	
Training	-		n/a		
Insurance	521	765	1,797	587	
Professional fees	1,036	750	42	13	
Grounds Maint.	1,366	1,560	250	500	
Street Lighting	352	343	n/a	n/a	
Street Furniture	-	-	n/a	n/a	
SID Management	345	707	n/a	n/a	
Other expenses	220	159	n/a	n/a	
Cleaning	n/a	n/a	-	200	
Utilities	n/a	n/a	1,374	2,108	
Bldgs Repair/Maint.	n/a	n/a	980	1,000	
Bldgs Planned Maint.	n/a	n/a	385	796	
Rates	n/a	n/a	-	-	
<b>Running costs</b>	<b>7,700</b>	<b>8,827</b>	<b>5,203</b>	<b>5,667</b>	
<b>Grants Made*</b>	<b>1,696</b>	<b>1,450</b>	<b>-</b>	<b>-</b>	
<b>Project cost</b>		<b>-</b>	<b>680</b>	<b>-</b>	
<b>Net Vat</b>	<b>442</b>		<b>- 547</b>	<b>-</b>	
<b>Total Expenditure</b>	<b>9,837</b>	<b>10,277</b>	<b>5,336</b>	<b>5,667</b>	
<b>Net income/(cost)</b>	<b>1,000</b>	<b>77</b>	<b>14,417</b>	<b>5,473</b>	
	As at end:	Full year	As at end:	Full year	
	Jan	Budget	Jan	Budget	
	£	£	£	£	
<b>Cash reserves</b>					
b/f @31.3.20	5,104	5,053	44,750.77	44,751	
Movement	1,000	77	14,417	5,473	
Cash reserves c/f	6,104	5,130	59,168	50,224	

\* NB £250 of donation has been awarded as a grant