

Public time:

- a. Comments received prior to the meeting from a resident without online access were as follows:
 - a. Keep Clear signs on the road outside houses in Priory Lane are in need of repainting. (Line markings alongside were done.) **Action:** request HCC re-paint
 - b. Drains outside No6 Freefolk Priors and further up the hill need clearing **Action:** contact HCC
 - c. PC should consider grants that the Watership Down Nursery may be in receipt of when discussing the nursery rent holiday

1. **Apologies for Absence:** James Morrison,

In attendance: Bob Hough, Jo Probut, David Ellis, Charlie Seligman, James Bretel, Andrew White.

2. **Declarations of interest** Bob: Men's Shed, Charlie: PCC, David: PCC & Millennium Green

3. **Signature and approval of minutes** of PC Meeting on 10th March 2020. (Sent via email to Bob.)

4. **Maintenance Items**

- 4.1 The addition of strimming of the slope from Millennium Green field/new hedge down to the kick-about-court was raised by David on behalf of the Millennium Green. They have had a quote from Scofell for an additional £105 p.a. and request this is split 50:50 with the PC. The grounds maintenance bill would increase from £1176 to £1228.50 p.a. The PC debated (excluding David) and Bob proposed and James seconded accepting this arrangement. All in agreement. **Action:** David to confirm arrangements with Scofell.
- 4.2 The PC have been in contact with Laverstoke Park Farm since the field behind Laverstoke Lane was ploughed in error a couple of weeks back. They have asked us to bear with them at this difficult time as their focus, with staff shortages, is currently on livestock given it is lambing/calving season. The Councillors who had walked it recently noted it had appeared flatter to walk on.
- 4.3 The householder on the corner of B3400 and Laverstoke Lane had contacted the PC regarding emergency work needing to be done on their boundary wall. Hampshire highways had reacted within 24 hours and fenced off the pavement.

5. **Covid-19 update:**

- 5.1 **Support groups** – the L&F Community Calling Tree is now officially a B&D Community Hub. The Hampshire Hants help4vulnerable hotline 0333 370 4000 feeds into our hub. Also, if any of the volunteers on the WhatsApp group find themselves dealing with a situation beyond their control they can ring the Hampshire helpline who also are linked to e.g. statutory services. The coordinator of the B&D hubs rings Nicky daily and provides access to resources e.g. food parcel grants available
- 5.2 **Bus changes** - We have been advised of further bus changes – the Basingstoke Community Transport Whitchurch to Laverstoke/Overton 56 service has been changed to a Call and Go service. {Stagecoach 76 service was already reduced.}
- 5.3 **Bin collections** are moving to alternate weeks for grey and green bins from 20th April
- 5.4 **Hardship fund planning** – the PC has received a donation following the disbandment of the successful Keep Test Valley Beautiful campaign group as follows: 'The Group wanted £500 to go to your parish for the alleviation of

- hardship caused by C-19.' The PC discussed. It was felt that the Calling Tree was being effective for the current requests to purchase food or collect prescriptions etc. but only time would tell if it could pick up a really needy situation. The B&D Hub grants that are available focus on creating food parcels for people rather than for helping people with their rent and gas **Action:** Consider whether an item could be placed in the newsletter. Contact Overton Cares to see what they are doing with any funding they may have received. Contact Andover Food bank to understand their current operating setup and relevance to L&F
- 5.5 The PC also discussed whether they should put signage around the village to deter walkers/runners who appeared to be breaking social distancing rules or were from outside the village. It was felt on balance that the current police car patrols should be enough to deter people.
6. **Climate Change:** no update but PC commented that lockdown is contributing positively to the environment barring increased plastic bag use.
7. **Community Site Updates**
- 7.1 **Pavilion** - No update
- 7.2 **LRH** – Watership Down Nursery went into temporary closure on 27th March. They have requested a rent holiday during this period to allow the nursery to remain solvent and to be able to reopen in the future. The PC discussed and is very sympathetic to their situation. They are the major user of Lady Rose Hall. Charlie proposed and James seconded a proposal to grant a waiver for April with a request for further information relating to their situation in order for a decision to be made to cover the period from 1st May until they re-open. **Action:** Email nursery and request information on whether charging parent's retainer fees and what other support they may be receiving
- 7.3 **Archery/Tennis area** – B&D have approved tennis wall extension Planning App.
8. Postponement of May Annual Parish Meeting and PC AGM was agreed by the PC and as allowed under the new Coronavirus Act 2020.
9. **Finance Summaries**
- 9.1 **Feb & March 2020** - see below tables where items in red are those that have changed over prior month (excluding totals). Amounts over £100 ex VAT in Feb were given in March meeting/minutes. Amounts for March 2020:
- 9.1.1 **Income:** Watership Down Nursery rent £672.25
- 9.1.2 **Outgoing:** EON £135; Clerk Pay/News £394.74; HMRC £142.75; Rene van Leeuwen £163, 2 Day Roofing £250
- 9.1.3 Internal Transfer of VAT reclaimed on PC purchases from CC to PC £442.87
- 9.2 PC Grant Applications – A PCC application for £400 towards churchyard maintenance was discussed. The last churchyard support grant was for £500 in FY18/19. The PC (excluding Charlie and David) discussed and Bob proposed accepting the request. James seconded. All in agreement. (It is expected that the pensioners will request a grant at the next PC meeting.)
- 9.3 The clerk has started preparing for the FY19/20 internal audit and Annual Governance and Accountability report for us as a Smaller Authority but is awaiting the postponement timetable.
10. **Correspondence**
- 10.1 Daily Dave Burns B&D Cllr Updates
- 10.2 HALC operating as normal
- 10.3 Nursery closed 27th March and request for rent holiday

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- 10.4 Watercress & Winterbournes river projects won 5-year delivery phase funding
- 10.5 Minister for Housing Communities & Local Govt 6th April - Coronavirus Act in relation to PC meetings being able to be held online

11. **Planning** – there were no plans to discuss

Next PC meeting: Tues 12th May 2020 at 7.30pm online. If a member of the public wishes to join please contact laverstokeclerk@gmail.com or 07725 368012

Sign.....Date.....

Draft

Laverstoke and Freefolk Parish Council Meeting 14 April 2020 Minutes

Laverstoke & Freefolk Parish Council							
Month:	Feb	Year					
	(Mnth 11 of 12)						
Income and Expenditure Statement (Cash basis)							
			Parish Council		Lady Rose Hall/Community Site		
			Year to Date	Full year	Year to Date	Full year	
			Actual	Budget	Actual	Budget	
			£	£	£	£	
Precept			10,000	10,000	n/a	n/a	
Grants			331	331	2,130	-	
Hall Hire - Nursery			n/a	n/a	7,306	8,067	
Hall Hire - Other			n/a	n/a	1,285	1,500	
Other Rent (garages, WTC & Arch			-	120	1,903	1,833	
Other income (PC- interest, CC- V			8	20	4,396	1,540	
Income			10,339	10,471	17,020	12,940	
Salary/Newsletter			4,342	4,737	n/a	n/a	
Training			65		n/a	n/a	
Insurance			502	765	1,730	650	
Professional fees			793	750	61	-	
Grounds Maint.			1,176	1,560	-	500	
Street Lighting			346	343	n/a	n/a	
Street Furniture			-	-	n/a	n/a	
SID Management			1,150	957	n/a	n/a	
Other expenses			590	159	n/a	n/a	
Cleaning			n/a	n/a	120	200	
Utilities			n/a	n/a	1,893	2,090	
Bldgs Repair/Maint.			n/a	n/a	5,012	2,000	
Bldgs Planned Maint.			n/a	n/a	414	610	
Rates			n/a	n/a		-	
Running costs			8,964	9,271	9,229	6,050	
Grants Made			1,000	1,200	-		
Project cost				-	5,180	-	
Net Vat			387		- 4,512		
Total Expenditure			10,351	10,471	9,897	6,050	
Net income/(cost)			- 12	-	7,123	6,890	
			As at end:	Full year	As at end:	Full year	
			Feb	Budget	Feb	Budget	
			£	£	£	£	
Cash reserves							
b/f @31.3.19			5,053	5,053	38,048	38,048	
Movement			- 12	-	7,123	-	
Cash reserves c/f			5,041	5,053	45,171	38,048	

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Laverstoke & Freefolk Parish Council					
Month:	Mar	Year			
	(Mnth 12 of 12)				
Income and Expenditure Statement (Cash basis)					
		Parish Council		Lady Rose Hall/Community Site	
		Year to Date	Full year	Year to Date	Full year
		Actual	Budget	Actual	Budget
		£	£	£	£
Precept		10,000	10,000	n/a	n/a
Grants		331	331	2,130	-
Hall Hire - Nursery		n/a	n/a	7,978	8,067
Hall Hire & deposits - Other		n/a	n/a	1,330	1,500
Other Rent (garages, WTC & Archers)		-	120	1,903	1,833
Other income (PC- interest, CC- WDN utilities, tennis project)		9	20	4,396	1,540
Income		10,340	10,471	17,738	12,940
Salary/Newsletter		4,737	4,737	n/a	n/a
Training		65		n/a	n/a
Insurance		502	765	1,730	650
Professional fees		793	750	61	-
Grounds Maint.		1,176	1,560	-	500
Street Lighting		346	343	n/a	n/a
Street Furniture		-	-	n/a	n/a
SID Management		1,150	957	n/a	n/a
Other expenses		576	159	n/a	n/a
Cleaning		n/a	n/a	150	200
Utilities		n/a	n/a	2,108	2,090
Bldgs Repair/Maint.		n/a	n/a	5,425	2,000
Bldgs Planned Maint.		n/a	n/a	431	610
Rates		n/a	n/a		-
Running costs		9,344	9,271	9,905	6,050
Grants Made		1,000	1,200	-	
Project cost			-	5,180	-
Net Vat		- 55		- 4,049	
Total Expenditure		10,289	10,471	11,035	6,050
Net income/(cost)		51	-	6,702	6,890
		As at end:	Full year	As at end:	Full year
		Mar	Budget	Mar	Budget
		£	£	£	£
Cash reserves					
b/f @31.3.19		5,053	5,053	38,048	38,048
Movement		51	-	6,702	-
Cash reserves c/f		5,104	5,053	44,751	38,048