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# Laverstoke and Freefolk Parish Council

Chairman – Bob Hough, Longhouse, Freefolk, Whitchurch, RG28 7NW 07990 570035  
Clerk - Nicky Nicklin, Parish Office, Lady Rose Hall, Laverstoke Lane, Whitchurch, RG28 7NY  
Tel: 07725 368012 laverstokeclerk@gmail.com

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## Annual Parish Assembly Tuesday 14<sup>th</sup> May 2019 at Lady Rose Hall at 7.30pm

### Present

|                       |                                                                                                   |
|-----------------------|---------------------------------------------------------------------------------------------------|
| Parish Councillors:   | Bob Hough, Jo Probut, David Ellis, Charlie Seligman, James Bretel<br>James Morrison, Andrew White |
| Borough Councillors:  | Cllr Ian Tilbury, Cllr Colin Phillimore                                                           |
| Bombay Sapphire       | Sam Halsall                                                                                       |
| Police:               | A report was sent from PCSO Andrew Jones                                                          |
| Parish Clerk:         | Nicky Nicklin                                                                                     |
| Members of the Public |                                                                                                   |

### 1. Apologies for absence - None

### 2. Approval and signature of minutes of the last Annual Parish Meeting on 1<sup>st</sup> May 2018

### 3. Chairman's Report for 2018/19

- Bob Hough started by thanking the Parish Councillors for their work this past year, to Jo Probut (Deputy chairman) and to Nicky (clerk). He welcomed Andrew White as a new councillor.
- We had a big win with BT finally enabling fibre. The cabinet near the pub was made live in 2018. Not everyone could benefit but since then a new Cabinet (11) has been installed and we're awaiting connectivity.
- Tree safety was an issue at the beginning of last year leading to the removal of some. We are working on safety aspects of everything within the Community Site.
- Lady Rose Hall is well used with the nursery doing well. We are still looking for a solution to the second fire escape.
- The Archery club is doing well with great results as we see from the News&Views
- Whitchurch Tennis Club successfully got funding from B&D for the newly renovated practice area and repainted main courts. There is still a bit of work to do with fencing.
- The Men's Shed is growing in numbers and continuing to help with local projects. Their chimney which hasn't been an issue for some while was again smoking last Saturday. They will be written to with a final warning. It has been suggested that they use a Grenadier Electric Firestarter to superheat the wood and chimney before lighting.
- Bombay Sapphire have been coming to our meetings quarterly - thanks for your updates.
- Another ongoing project is the parking at Freefolk by Manor Cottages. The PC looked for funding last year but failed to secure a grant from B&D. We are now talking to Sovereign housing association with a meeting coming up next week.
- The Watercress and Winterbournes lottery funded project that the PC supports is ongoing with the first non-native invasive species survey undertaken of the Upper Test.
- The PC supported with grants – the Millennium Green (tree works) and the Senior Citizens (Christmas Lunch/Summer Tea Party).

### 4. Borough Councillors' Reports

- Colin Phillimore has helped where he can on projects within the village. This is the last year of the 2 Borough Councillor ward system. Next May we are moving to 3 councillors covering a new area of Overton, Laverstoke and Whitchurch. The HCC street lighting switch-off between 1 - 4a.m. that started this year has been bad for Overton. L&F have been unaffected as the B3400 and Laverstoke Lane were deemed major thoroughfares and not included in the new regime. Colin will support the S106 request for 5-aside football. The Planning for Manydown is still not sorted. The subsequent shortfall of housing means other areas are being picked in the meantime. The Local Plan is being reviewed in 2020.
- Ian Tilbury commented on the waste contract that has been taken over by Serco. Veolia ran it previously and were pretty good but Serco has been problematic. Now new properties must pay for their 2 bins and anyone wanting a replacement must pay too.

## 5. **Bombay Sapphire Report**

- Sam Halsall updated us on figures for FY ending 31<sup>st</sup> March 2019. Visitor numbers were 102k with parking working ok as tickets are sold based on an accumulation exercise. There is a contingency for use of car park marshalls. The café is due to open in early June. It will be accessible to paid visitors only. However, for local residents there will be an annual pass and promotions. On the operational side 39.5m litres of gin (56 m bottles) were produced with an increase in profit. A new production facility for vacuum distillation (Oxley gin) is now operating in daytime hours only. The shop is having a minor refit in June
- A resident asked about the bus service. The BS bus is not able to run a stopping service, as hoped, as the operator wasn't happy with hail and ride, given the nature of the roads. BS have put in a request to the Traffic Commissioner to change their route in and out of the station in Overton. Residents on the hilltop road were concerned about their verges.
- HGV's into BS were also raised as sometimes they come in on the back roads. From A34 N lorries should use designated Whitchurch road HGV routes. BS will follow up on any reports of lorries on minor roads where details are supplied to them.
- It was noted that the brick wall had still not been repaired. Also replacement evergreen screening trees in front of the tanks still haven't taken. **Action:** Sam to look into these. It is already planned to screen the bin store with plants.

## 6. **Police Report for year ending end March 2019**

### **How to contact your Police Team**

- Laverstoke is covered by Basingstoke Rural South area Neighbourhood Policing Team, working from Tadley Police station. The Inspector is Hannah Luchesa who has taken over from Inspector Paul Pressley. The PCSO is Andy Jones, he can be contacted at [andrew.jones.13301@hampshire.pnn.police.uk](mailto:andrew.jones.13301@hampshire.pnn.police.uk). There are two PC's Ross Holdsworth and Andy Reid. Andrew produces a monthly newsletter
- Hampshire Alerts circulate details of crimes and suspicious activity: <https://www.hampshirealert.co.uk>
- If you are a victim of crime and the incident is not happening, then report the incident by calling 101. Alternatively you can email details of the crime to <https://www.hampshire.police.uk>.
- If you have information about criminality but wish to remain anonymous contact crime stoppers. (They are not the police.) Tel: 0800 555 111.

### **Neighbourhood priorities**

- Neighbourhood priorities are reviewed 3-monthly and are identified by the community who are asked to complete a short on line survey. The monthly newsletter will update what the

neighbourhood team has done to address the priority alternatively you can get updates on line at <https://www.police.uk>. The most recent neighbourhood priority is Violent Crime which superseded Burglary and Criminal Damage.

**Summary of reported incidents to Police in the last 3 months:**

- **Anti-Social Behaviour** There is a reoccurring issue in Laverstoke where hare coursing has been reported to but no other repeat locations have been reported to us. If you are affected by anti-social behaviour then you can report this to police by calling 101.
- There have been several incidents reported where counterfeit £50 notes have been used in shops in Overton and Whitchurch. Purchases are made for low value goods to maximise change received.
- **Rogue traders** are an issue frequently reported. If you know somebody who is vulnerable then please keep an eye on who is visiting them. Trades people who cold call at your door have to offer a 14 day cooling off period. They should also provide a contract with the company name and address on it. Nottingham knockers have also been in the area on the 17<sup>th</sup> April 2019. Get quotes from several reputable sources and preferably get quotes from a recommended trades person. The following links could be helpful:  
<https://www.buywithconfidence.gov.uk/>  
<https://www.hants.gov.uk/business/tradingstandards>

**Crime reports for Laverstoke & Freefolk**

- 3 instances of Antisocial Behaviour all linked to the Recreational on Laverstoke Lane.  
**Action:** Nicky to ascertain which bit of the area
- One burglary of a business in Freefolk.
- 2 criminal damages incidents involving poachers causing damage to Farmers fields.
- Theft of the cockerel from St Mary's Church in May 2018. This was found to be missing during a refurbishment project (and subsequently returned)!

7. **Accounts for the year ending 31<sup>st</sup> March 2019** as audited were circulated and discussed. See tables below. We have to report on our reserves that are relatively high due to our earmarked reserves for Lady Rose Hall roof and other contingencies.
8. **Open Forum** – See Public time on PC AGM minutes
9. The Parish Assembly was followed by the PC AGM

LAVERSTOKE AND FREEFOLK PARISH COUNCIL ACCOUNTS01.04.18- 31.03.19Summary Receipts and Payments Account for the year ending 31 March 2019

| <u>Previous year</u> |                                      | <u>Current year</u> |
|----------------------|--------------------------------------|---------------------|
| 2017/2018            |                                      | 2018/2019           |
| £                    |                                      | £                   |
|                      | <u>RECEIPTS</u>                      |                     |
| 10,000.00            | Precept                              | 10,000.00           |
| 888.00               | Grants                               | 23,315.00           |
| 4.94                 | Interest Received                    | 7.70                |
| 2,083.31             | Vat recovered                        | 55.13               |
| 0.00                 | Refunds*                             | 0.00                |
| 12,289.87            | Property Income                      | 13,496.60           |
| 2,203.29             | VAT received                         | 2,221.14            |
| 10.00                | Donation (& Misc)                    | 0.00                |
| 7387.93              | Insurance Receipt                    | 0.00                |
|                      | Deposit for hire                     | 0.00                |
| <u>34,867.34</u>     | <u>Total Receipts</u>                | <u>49,095.57</u>    |
|                      | <u>PAYMENTS</u>                      |                     |
| 4,659.05             | Clerk's Salary/newsletter Productn.* | 4,736.88            |
| 0.00                 | Bank charges                         | 0.00                |
| 0.00                 | Subscriptions                        | 0.00                |
| 0.00                 | Capital Expenditure                  | 495.12              |
| 2,450.05             | Insurance                            | 2,563.27            |
| 0.00                 | Playground                           | 0.00                |
| 5,920.00             | Grants                               | 700.00              |
| 777.85               | Professional Fees                    | 948.53              |
| 0.00                 | Parish Projects                      | 22,980.00           |
| 2,950.20             | PC Grounds Maintenance               | 3,603.50            |
| 11,575.45            | Community Centre Site Maintenance    | 1734.62             |
| 205.48               | Rates                                | 0.00                |
| 314.65               | Streetlighting                       | 325.12              |
| 2,995.52             | Vat Paid to suppliers                | 5439.13             |
| 1,351.05             | Vat paid to HMRC                     | 1,316.47            |
| 66.73                | Stationery & Postage                 | 170.61              |
| 29.72                | Expenses                             | 22.80               |
| 1,764.03             | Utilities                            | 1,892.31            |
| 40.00                | Training                             | 0.00                |
| <u>35,099.78</u>     | <u>Total Payments</u>                | <u>46,928.36</u>    |

Cashbook & Bank Reconciliation for the year ending 31 March 2019

| <u>Previous year</u><br>2017/2018 |                              | <u>Current year</u><br>2018/2019 |
|-----------------------------------|------------------------------|----------------------------------|
| £                                 |                              | £                                |
| 41,166.86                         | Balance b/f at 1 April 2018  | 40,934.42                        |
| 34,867.34                         | Total Receipts               | 49,095.57                        |
| <u>76,034.20</u>                  |                              | <u>90,029.99</u>                 |
| -35,099.78                        | Total Payments               | -46,928.36                       |
| <u>£ 40,934.42</u>                | Balance c/f at 31 March 2019 | <u>£ 43,101.63</u>               |

Cumulative Funds Represented by:

|                    |                                                    |                    |
|--------------------|----------------------------------------------------|--------------------|
| 2,223.87           | PC Community Account balance at 31.03.19           | 1306.31            |
| 3,904.26           | Business Money Manager Account balance at 31.03.19 | 3746.96            |
| 34,806.29          | Community Centre Account balance at 31.03.19       | 38048.36           |
| <u>£ 40,934.42</u> | Total Bank Balances                                | <u>£ 43,101.63</u> |

Less unrepresented cheques

|                    |  |                    |
|--------------------|--|--------------------|
| 0.00               |  | 0.00               |
| <u>£ 40,934.42</u> |  | <u>£ 43,101.63</u> |

LAVERSTOKE AND FREEFOLK PARISH COUNCIL ACCOUNTS

01.04.18- 31.04.19

Supporting Statement for the year ending 31 March 2019

DEBTS OUTSTANDING

|                     |                   |        |          |
|---------------------|-------------------|--------|----------|
| Vat to be reclaimed | Vat paid on goods | 54.53  | £ -84.09 |
|                     | VAT due on income | 138.62 |          |

ASSETS

Assets at 1 April 2018 28,811.93

Assets at 31 March 2019

|                                        |           |
|----------------------------------------|-----------|
| Street furniture                       | 25,822.00 |
| LRH Furniture contents                 | 2,032.00  |
| LRH Kitchen equip                      | 420.00    |
| Seat                                   | 1.00      |
| Land adjacent to Manor Cottages        | 1.00      |
| Laverstoke Lane Car Park & small layby | 1.00      |
| New HP Pavilion14 laptop               | 495.12    |
| Office equipment                       | 122.49    |

Total 28,894.61

BORROWINGS

Not applicable

LEASES

Kingfisher Day Centre - half Community Centre build

TENANCIES

Portals Sports and Social Club - De la Rue

S137 PAYMENTS

Not applicable

AGENCY WORK

Not applicable

ADVERTISING AND PUBLICITY

Not applicable

SUPERANNUATION

Not applicable

|        |               |        |       |
|--------|---------------|--------|-------|
| Signed | _____         | Signed | _____ |
|        | (Chairperson) |        | (RFO) |
| Date   | _____         | Date   | _____ |