Public time:

a. A tree trunk has fallen over onto the pavement at Bombay Sapphire (by gate into tank farm) **Action:** request BS remove
b. A Transport meeting at B&D was held on 15th Nov. 54% of the decision makers had agreed to a 50p per trip levy. However, it is subject to a new rule in parliament.
c. Cllr Colin Phillimore brought up the proposed changes to the Borough Cllrs areas. As the Boundary commission had failed to read all submissions, the decision will be delayed by a year. So in 2020 they will come out with their recommendations. (Currently there are 60 councillors and the plan was to organise into 18 larger wards of 3 cllrs each i.e. only 54 councillors. The earliest it could possibly go ahead now is May 2020.)
d. Colin also reiterated that he would support the request for car park funding from Sovereign as raised by Huw Crompton last month. It was agreed last month for the PC to email Sovereign. Another resident mentioned that they thought the waste companies were now operating in our area and could provide funding support too. **Action:** Nicky to circulate the draft which askes for clarification on their parking policy, asks them to write to the church to remind residents to be considerate of church users and asks them to help fund the car park project.

1. **Apologies for Absence** : David Ellis, James Morrison
   In attendance: Bob Hough, Jo Probut, Charlie Seligman, James Bretel
2. **Declarations of interest:** None
3. **Signature and approval of minutes** of PC Meeting 13th Nov 2018.
4. **PC car park, Freefolk** was discussed in public time, with actions as above.
5. **Maintenance**
   5.1. Beech hedge –Bob Coleman has quoted an estimated £1150 and can cut the hedge in Jan. Thanks to Cllr Colin Phillimore who suggested. All in agreement **Action:** Confirm a date to start. Ask Scofell to add hedge trimming into 2020 maintenance
   5.2. A new dishwasher has been purchased to replace the faulty machine in LRH. Excellent service from Ace domestics. Same day order and fitting - in time for 2 parties in hall at weekend.
6. **Community Site updates**
   6.1. **Pavilion/Men's Shed** Have been very helpful with fire works in the hall (switched the double door around and putting fire extinguoshers back on the wall) They just need to do the archery door. **Action:** Clerk to continue with risk assessment tasks
   6.2. **LRH including development of a second exit from hall** – The quote for the second exit had been too expensive as discussed at last meeting. James added that spending levels on leased rather than owned assets should always be a consideration. The alternative cheaper second internal door solution was discussed. Glass panels could be included in the door but it will be held open the majority of the time with a magnetic hold back that releases on sounding of the alarm. The double door through to the Kingfisher area would be plaster-boarded at same time. (This cannot be used as a second exit as we cannot guarantee what might be placed behind it. Also the smoke gaps need to be filled.) **Action:** James to draw up alternative plans and get quotes. Nicky to send FRA to him again. Clerk to continue with risk assessment jobs.
   6.3. **Archery/Tennis area including Practice Tennis Area wall.** Ask Gill Baker's advice on type of plants for hedging and back of wall. James to help Bob H with drawings. If the wall is rebuilt to existing height of 2m it doesn't require planning. If WTC wish to

go to planning to extend to LTA standard of 2.75m then that is at their cost. They need to also be aware that tree and other surveys that may be required will delay process and be at their cost. **Action:** James to make WTC aware of this.

7. **Finance**

7.1. **Finance Summary Nov18** – see below table where items in red are those that have changed over prior month (excluding totals.) Amounts over £100 ex VAT:

7.1.1. Income: Watership Down Nursery £625;
Outgoings: HMRC VAT £129.24; Clerk Oct pay/ Nov news £394.74; Scofell £147;

7.2. Budget Setting for 2019/20. Budget changes from last meetings proposals were reviewed and discussed as per the tables below. Grounds Maintenance should be less than originally proposed. Watership Down Nursery rent has been increased by 7%. Changed anticipated bills increase to 4% **Action:**
Clerk to discuss archery agreement and rent review with archers

Laverstoke & Freefolk Parish Council				
	Parish Council			
	Year to Date	Full year	Expected	FY19/20
	Actual	Budget	close	Proposal
	£	£	£	£
Precept	10,000	10,000	10,000	10,000
Grants	335	335	335	331
Other Rent (garages,	150		150	120
Other income	28	4	30	20
Total Income	10,513	10,339	10,515	10,471
Salary/Newsletter	2,763	4,737	4,737	4,737
Training	-	30	-	-
Insurance	-	722	736	765
Professional fees	551	750	750	750
Grounds Maint.	1,182	1,852	2,650	1,560
Street Lighting	325	330	330	343
Street Furniture	-	-	-	-
SID Management	-	920	920	957
Other expenses	97	580	700	159
Grants Made	700	1,600	1,600	1,200
Running costs	5,618	11,521	12,423	10,471
Net income/(cost)	4,895	- 1,182	- 1,908	- 0
Cash reserves forecast				
b/f @31.3.18	6128.13	6128.13	6128.13	4220.13
Movement	4617.19	-1182	-1908	-0.44
Cash reserves c/f	10745.32	4946.13	4220.13	4219.69

Laverstoke & Freefolk PC Community Site				
	Year to Date Actual @31.10	**Full year Budget**	**Expected close**	**FY19/20 Proposal**
	£	£		
Hall Hire - Nursery	4,348	7,500	7,500	8,067
Hall Hire - Other	1,215	1,641	1,641	1,500
WTC/Archers	1,833	1,833	1,833	1,833
Other income	1,079	1,200	1,400	1,540
Total Income	8,474	12,174	12,374	12,940
Insurance	2,563	614	625	650
Professional fees	198		198	
Grounds Maint.	-	500	500	500
Cleaning	12	300	100	200
Utilities	921	1,900	1,900	2,090
Bldgs Repair/Maint.	793	4,740	4,740	2,000
Bldgs Planned Maint.	121	260	547	610
Rates	-	-	-	-
Running costs	4,608	8,314	8,610	6,050
Net income/(cost)	3,866	3,860	3,764	6,890
Cash reserves forecast				
b/f @31.3.18	34,806	34,806	34,806	38,571
Movement	4,041	3,860	3,764	6,890
Cash reserves c/f	38,847	38,667	38,571	45,461

The reserves figures have now been taken from anticipated close of £38k in the community site and £4k from PC site. Bob proposed and Jo seconded the budgets and reserves.

L&F Parish Council and Community Centre Accounts	
Reserves 2019/20	
	2019/20 reserves
	£
A: Unanticipated costs	4500
eg: Tree work	
	4500
B: General Accumulated Reserve (Long term projects)	
	7,000
C: Approved projects	
LRH Roof	25,000
LRH Other	4,250
Nursery Deposit	1,250
	30500
Total	42000

The precept was discussed and it was agreed to maintain it at £10k. Bob proposed and Jo seconded the precept.

8. **Correspondence**
   8.1 Rights of Way Vegetation Priority cutting lists 2019. **Action:** Leave schedule as is.
   8.2 HCC streetlight switch off - Laverstoke Lane will not be included in dimming switch off after all. We will need to advise in April if we wish it to be included, as well as our owned lights.
9. **Planning**
   18/03317/FUL Julians Barn, Laverstoke Grange, Laverstoke Lane. Demolition of agricultural barn and erection of detached dwellinghouse (use class C3) and setting out of domestic curtilage. Plan was discussed and no comments are to be made.

Next PC meeting: Tues 8th January at 7.30pm at Lady Rose Hall

Sign……………………………………………Date……………………….

Laverstoke & Freefolk Parish Council

Month: Nov (8 of 12) **Year** 18

Income and Expenditure Statement (Cash basis)

	Parish Council		Lady Rose Hall/Community Site	
	Year to Date Actual £	**Full year** Budget £	**Year to Date** Actual £	**Full year** Budget £
Precept	10,000	10,000	n/a	n/a
Grants	335	335		
Hall Hire - Nursery	n/a	n/a	4,973	7,500
Hall Hire - Other	n/a	n/a	1,373	1,641
Other Rent (garages, WTC &	150		1,833	1,833
Other income	29	4	1,079	1,200
Income	10,514	10,339	9,258	12,174
Salary/Newsletter	3,158	4,737	n/a	n/a
Training	-	30	n/a	n/a
Insurance	-	722	2,563	614
Professional fees	551	750	198	
Grounds Maint.	1,329	1,852	-	500
Street Lighting	325	330	n/a	
Street Furniture	-		n/a	
SID Management	-	920	n/a	
Other expenses	97	580	n/a	
Cleaning	n/a	n/a	12	300
Utilities	n/a	n/a	1,020	1,900
Bldgs Repair/Maint.	n/a	n/a	793	4,740
Bldgs Planned Maint.	n/a	n/a	137	260
Rates	-	-	-	-
Running costs	5,460	9,921	4,724	8,314
Grants Made	700	1,600		
Project cost	-	-	-	-
Net Vat	307		-194	
Total Expenditure	6,467	11,521	4,530	8,314
Net income/(cost)	4,047	- 1,182	4,728	3,860
	As at end: Nov £	Full year Budget £	As at end: Nov £	Full year Budget £
Cash reserves				
b/f @31.3.18	6,128	6,128	34,806	34,806
Movement	4,047	- 1,182	4,728	3,860
Cash reserves c/f	10,175	4,946	39,534	38,667