

Public time:

- a. Drain clearing in Priory Lane was brought up by a resident. Outstanding HCC action since reference given to resident in Feb **Action:** chase HCC again
- b. A resident is attending the Community Transport Forum meeting on Thursday. Services that were under threat have been extended by another year. The 50p suggested bus pass holder fare may be illegal.
- c. Huw Crompton of the PCC raised the Freefolk car parking situation. The church would like to get Sovereign to understand that their lettings policy has impacted the churches use of the parking. Manor Cottages are halfway through the process of being changed from life lease to family lets. A great many families own between 2 – 4 cars. Current demand is for 38 spaces. Sovereign provide zero with house. The church owns the equivalent of 9 spaces under the yew trees that Manor Cottages currently use. A dozen or so cars also park on PC land. The public lane itself can hold only about 7 cars. The church wish to share amicably and it's difficult to be a good neighbour when e.g. funerals are held. Christmas, where typically 120 people attend, can be planned for. Residents consider spaces are their own and this has created some bad feeling.

Nicky & the PCC rep met Sovereign recently to discuss potential solution to Sovereign's issue of PC car park that Sovereign help fund. The next budget round is in April.

Sovereign are in denial they need a car park policy to transition to family lets. Huw estimates they will need 50 spaces in the next few years. Cllr James Bretel has done a plan. Huw thinks there is a potential for 30 car spaces. The church is reluctant to fundraise amongst parishioners to pay for church allocated spaces in the proposed PC plan, given they own 9 other spaces (and recent huge fundraising effort for the spire). Previously Sovereign said they wouldn't fund development on land they didn't own. Sovereign are making c. £170k in rent per annum and have an asset worth £5.6m and appreciating. The church pays for its building and has to maintain it and L&F PC don't have many assets/income.

It was commented that residents haven't given feedback to the Councillors directly. Huw countered this by saying the residents are concerned about car parking but know that he is working on it keeping them up to date. Huw says the church is being impacted by this lack of parking, it is causing friction between the Manor Cottage residents and between the church and residents and he asked for the church to have as much support as possible. He will continue to be militant on this. Colin has said he can help

1. **Apologies for Absence** : James Morrison, James Bretel
In attendance: Bob Hough, Jo Probut, Charlie Seligman, David Ellis
2. **Declarations of interest:** David – Millennium Green
3. **Signature and approval of minutes** of PC Meeting 9th Oct 2018.
4. **PC car park, Freefolk** was discussed in public time, as above **Action:** PC to write to Sovereign requesting details of their rental policy, ask that they write to their residents explaining the church wish to share their parking and consideration needs to be given to their services and funerals and for consideration of PC car park plan in April budget round. PC needs to consider how much it can afford.
5. **Maintenance**

- 5.1. Beech hedge – Monster Tree Services who did our April tree works have quoted £1300. This was discussed and considered too costly. Cllr Colin Phillimore has a suggested an Overton golf club contact and Charlie may have some contacts too
Action: Colin to send Nicky contact details {Garden Assist that a resident had suggested have also been contacted but cannot help us.}

6. Community Site updates

6.1. Pavilion/Men's Shed No update

- 6.2. **LRH including development of a second exit from hall** – James has drawn up external second exit architectural plan and obtained an estimate for the work of £10,212 + VAT. (He recommends adding 20% leeway.) PC concerned to spend that much even with contribution from nursery who would appreciate the access to the garden. **Action:** ask James to get quotes for alternative interior fire door .

- 6.3. **Archery/Tennis area including Practice Tennis Area wall.** Nicky and Bob Helsby have met with the B&D duty planning officer last week to ascertain need for planning permission for the wall. It is a grey area. PCs are allowed to build small ancillary buildings and equipment. The officer has said she will write to us with her answer. In the meantime the clerk has spoken to the majority of the opposite neighbours to explain that the wall and practice area are being refurbished and replacement wall built.

7. Finance

- 7.1. **Finance Summary Oct 18** – see below table where items in red are those that have changed over prior month (excluding totals.) Amounts over £100 ex VAT:

- 7.1.1. Income: Watership Down Nursery £625; Bourne & Thomas £200
 Outgoings: Clerk Sept pay/ Oct news £394.74; Scofell £147; HCC streetlights £152.03; Southern Fire Protection £395; Came & Co Insurance £2563.27;
 Southern Fire Protection £210.5

- 7.2. Budget Setting for 2019/20. Budgets were proposed discussed and amended as:

Laverstoke & Freefolk Parish Council					
	Parish Council				
	Year to Date	Full year	Expected	FY19/20	
	Actual	Budget	close	Proposal	
	£	£	£	£	
Precept	10,000	10,000	10,000	10,000	
Grants	335	335	335	331	
Other Rent (garages,	150		150	120	
Other income	28	4	30	20	
Total Income	10,513	10,339	10,515	10,471	
Salary/Newsletter	2,763	4,737	4,737	4,737	
Training	-	30	-	-	
Insurance	-	722	736	765	
Professional fees	551	750	750	750	
Grounds Maint.	1,182	1,852	2,650	1,560	
Street Lighting	325	330	330	343	
Street Furniture	-	-	-	-	
SID Management	-	920	920	957	
Other expenses	97	580	700	159	
Grants Made	700	1,600	1,600	1,200	
Running costs	5,618	11,521	12,423	10,471	
Net income/(cost)	4,895	- 1,182	- 1,908	-	0
Cash reserves forecast					
b/f @31.3.18	6128.13	6128.13	6128.13	4220.13	
Movement	4617.19	-1182	-1908	-0.44	
Cash reserves c/f	10745.32	4946.13	4220.13	4219.69	

Laverstoke and Freefolk Parish Council Meeting 13th Nov 2018 Minutes

it was decided to include 4% increase on a number of the costs. {Subsequently we have had quote for hedge cutting in grounds maintenance of £1150 which has been incorporated in this years expected close}.

Laverstoke & Freefolk PC Community Site				
	Year to Date	Full year	Expected	FY19/20
	Actual @31.10	Budget	close	Proposal
	£	£		
Hall Hire - Nursery	4,348	7,500	7,500	8,067
Hall Hire - Other	1,215	1,641	1,641	1,500
WTC/Archers	1,833	1,833	1,833	1,833
Other income	1,079	1,200	1,400	1,540
Total Income	8,474	12,174	12,374	12,940
Insurance	2,563	614	625	650
Professional fees	198		198	
Grounds Maint.	-	500	500	500
Cleaning	12	300	100	200
Utilities	921	1,900	1,900	2,090
Bldgs Repair/Maint.	793	4,740	4,740	2,000
Bldgs Planned Maint.	121	260	547	610
Rates	-	-	-	-
Running costs	4,608	8,314	8,610	6,050
Net income/(cost)	3,866	3,860	3,764	6,890
Cash reserves forecast				
b/f @31.3.18	34,806	34,806	34,806	38,571
Movement	4,041	3,860	3,764	6,890
Cash reserves c/f	38,847	38,667	38,571	45,461

L&F Parish Council and Community Centre Accounts		
Reserves 2019/20		
	2019/20 reserves	
	£	
A: Unanticipated costs		4500
eg: Tree work		
		4500
B: General Accumulated Reserve (Long term projects)		
		7,250
C: Approved projects		
LRH Roof		25,000
LRH Other		5,000
Nursery Deposit		1,250
		31250
Total		43000

{The budget c/f at end of FY 2018/19 is expected to be £42k rather than £43k so £1k must be cut}

Community Centre budget actions: a. Watership Down Nursery rent to be reviewed using rpi % basis. Clerk to agree with WDN. b. Clerk to circulate archery agreement to consider rent review. c. Stop LRH Test Mag advert for 1 year. d. David to run lifecycle model to determine level of reserves we should be setting aside on LRH each year.

PC budget actions: a. Investigate saving accounts for budget reserves. b. Look at reducing hosting company costs. c. Clerk to provide Bob SID costs with view to requesting support from Bombay Sapphire. d. Investigate whether we need a paid internal auditor or whether we can do this ourselves?

8. Correspondence

8.1. HCC Streetlight switch off regime from 1st April 2019 was discussed. **Action:** clerk to confirm all 6 parish owned lights should be included *{Have since discovered Laverstoke Lane is classed as a major road and will not be switched off unless we request after April 2019.}*

8.2. B&D Environment officer re bonfire nuisance on archery field. It was discussed that the contents of village volunteer bonfires should be dried for a few days before burning (leylandii is very green and causes a lot of smoke) and to reduce bonfires to a couple a year, with archers and Millennium Green sharing the same bonfire and considering wind direction.

8.3. CSPO Dog Fouling Campaign running to 31st Dec. **Action:** include in newsletter

8.4. Watercress & Winterbournes - Water Meadows talk on 29 Nov. at Testbourne, 19.30-20.45

9. Plans

T/00404/18/TCA: Works for trees growing in a conservation area. Fell 2 x ash to ground level at 9 Florence Portal Close (Field Gate to Stables), Laverstoke. Discussed and no comments to be made.

Next PC meeting: Tues 11th December at 7.30pm at Lady Rose Hall

Sign.....Date.....

Laverstoke and Freefolk Parish Council Meeting 13th Nov 2018 Minutes

Laverstoke & Freefolk Parish Council					
Month:	Oct	Year	18		
	(7 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	10,000	10,000	n/a	n/a	
Grants	335	335			
Hall Hire - Nursery	n/a	n/a	4,348	7,500	
Hall Hire - Other	n/a	n/a	1,215	1,641	
Other Rent (garages, WTC)	150		1,833	1,833	
Other income	28	4	1,079	1,200	
Income	10,513	10,339	8,474	12,174	
Salary/Newsletter	2,763	4,737	n/a	n/a	
Training	-	30	n/a	n/a	
Insurance	-	722	2,563	614	
Professional fees	551	750	198		
Grounds Maint.	1,182	1,852	-	500	
Street Lighting	325	330	n/a		
Street Furniture	-		n/a		
SID Management	-	920	n/a		
Other expenses	97	580	n/a		
Cleaning	n/a	n/a	12	300	
Utilities	n/a	n/a	921	1,900	
Bldgs Repair/Maint.	n/a	n/a	793	4,740	
Bldgs Planned Maint.	n/a	n/a	121	260	
Rates	-	-	-	-	
Running costs	4,918	9,921	4,608	8,314	
Grants Made	700	1,600			
Project cost	-	-	-	-	
Net Vat	278		-175		
Total Expenditure	5,896	11,521	4,434	8,314	
Net income/(cost)	4,617	- 1,182	4,041	3,860	
	As at end:	Full year	As at end:	Full year	
	Oct	Budget	Oct	Budget	
	£	£	£	£	
Cash reserves					
b/f @31.3.18	6,128	6,128	34,806	34,806	
Movement	4,617	- 1,182	4,041	3,860	
Cash reserves c/f	10,745	4,946	38,847	38,667	