

1. **Apologies for Absence** : David Ellis

In attendance: Bob Hough, Jo Probut, James Bretel (JB), Charlie Seligman, James Morrison

2. **Appointment of Chairman, Vice Chairman and Finance Committee Chairman**

Bob, willing to stand again was voted Chairman as proposed by James and seconded by Jo. Bob invited and proposed Jo to become Vice Chair, seconded by JB. David agreed to remain Finance Committee chair as proposed by James and seconded by Charlie. All in agreement.

3. **Declarations of interest:** David - Millennium Green; Bob - Men's Shed; Charlie - Tennis

4. **Signature and approval of minutes** from PC Meeting of 10th April 2018.

5. **Maintenance**

5.1. Jo and Nicky had met with Steve Goodall, HCC Highways regarding the flooding hotspots of B3400 junction with Watch Lane and Laverstoke Lane near Batts Row and just outside Keepers Cottage drive. He is going to request contractors clear the soak-away manhole in Mill Green ex trim trail, clear the main drain at bottom of Watch Lane and runoff waterfall drains/blocked pipe on the opposite side of the road. He will get the contractors to investigate the soak-away closest to Batts Row. We suggested cutting out the back of the current channel and draining the water into a channel cut in the Millennium Green.

The raised BT manhole on pavement opposite Watch Lane is getting worse due to the flooding and Steve will get this repaired once the flooding is halted.

HCC have had issues with their new contractors who started in August 2017 but had bad weather to contend with that they have never caught up from. Steve has set expectations that it could be some months before the work is done.

6. **BT Broadband** – Bob had a depressing phone call with our project manager who admitted he was stuck. When asked, he suggested writing to the MD. Bob went over OpenReach offices and Kim Mears Infrastructure Delivery UK Mgr happened to be outside. Not missing an opportunity he explained situation and she was very apologetic. He has since had several emails and it looks like July is best timeline but she is trying to pull it forward. Bob will chase up.

7. **New Standing Orders** – Clerk will circulate when draft complete.

8. **Community Site updates**

8.1. **Pavilion/Men's Shed** getting a skip for a couple of days soon to clear stuff remaining rubble from building. They have repaired the LRH undercroft store door.

8.2. **LRH** – annual maintenance contract for boiler has started

8.3. **Archery/Tennis area inc plan for tarmac and practice wall and PC/WTC agreement was discussed.** Bob proposed and James seconded the motion that the PC are happy to support the application in principal based on WTC spec of 30.4.18 with the following 4 provisos:

- That wooden bollards are used, in keeping with the conservation area
- That the PC will not be liable for the VAT on the WTC contribution
- The wall will need appropriate engineering assessment of structural integrity, especially if it is to be extended. Is it fit for purpose?
- We have to have agreed the 'PC/WTC agreement' before the application is submitted

Tree replacement was also discussed here. **Action:** ask Millennium Green to look into tree pack which provides enough trees for 8m of double row hedging or many single trees. (Residents had recently mentioned the goat willow removed from the corner of the football field recently and questioned when there would be replacement for the leylandii tennis hedge removed in 2012.)

9. Finance

9.1. **Finance Summary April 18** – see below table where items in red are those that have changed over prior month (excluding totals.) Amounts over £100 ex VAT:

9.1.1. **Income:** Watership Down Nursery £625; Precept £5000; B&D grants £335;
Outgoings: Clerk March pay & April news £394.74; HALC/NALC subs £197;
L&F Pensioners Grant £200; HCC streetlights £173.09; Monster Tree Services
£300; EON £109.96; HMRC VAT £209.45; Test Advert £198;

9.2. **Audit** - Internal audit went very smoothly. A copy of the FY17/18 annual accounts were circulated and discussed in Annual Assembly time.

9.2.1. The PC approved the Annual Governance statement for 2017/18

9.2.2. The PC approved the final accounting statements for 2017/18

10. **Correspondence** – none discussed

11. **Plans** - none discussed

12. **AOB – Action:** Investigate need for smoke detectors in undercroft of LRH

Next PC meeting: Tues 5th June at 7.30pm at Lady Rose Hall

Sign.....Date.....

Laverstoke and Freefolk Parish Council AGM 1st May 2018 Minutes

Laverstoke & Freefolk Parish Council					
Month:	April	Year	18		
	(1 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	5,000	10,000	n/a	n/a	
Grants	335	335			
Hall Hire - Nursery	n/a	n/a	625	7,500	
Hall Hire - Other	n/a	n/a	125	1,641	
Other Rent (garages, WTC)	30		-	1,833	
Other income	0.22	4	0.00	1,200	
Income	5,365	10,339	750	12,174	
Salary/Newsletter	395	4,737	n/a	n/a	
Training	-	30	n/a	n/a	
Insurance	-	722	-	614	
Professional fees	197	750	198		
Grounds Maint.	300	1,852	-	500	
Street Lighting	173	330	n/a		
Street Furniture	-		n/a		
SID Management	-	920	n/a		
Other expenses	74.21	580	n/a		
Cleaning	n/a	n/a	-	300	
Utilities	n/a	n/a	209	1,900	
Bldgs Repair/Maint.	n/a	n/a	-	4,740	
Bldgs Planned Maint.	n/a	n/a		260	
Rates	-	-	-	-	
Running costs	1,139	9,921	407	8,314	
Grants Made	200	1,600			
			-		
Project cost	-	-	-	-	
Net Vat	49		70		
Total Expenditure	1,389	11,521	477	8,314	
Net income/(cost)	3,977	- 1,182	273	3,860	
	As at end:	Full year	As at end:	Full year	
	April	Budget	April	Budget	
	£	£	£	£	
Cash reserves					
b/f @31.3.18	6,128	6,128	34,806	34,806	
Movement	3,977	- 1,182	273	3,860	
Cash reserves c/f	10,105	4,946	35,080	38,667	