

Public time:

- a. A resident brought up a number of items/comments:
 - a. whether the PC was going to repair the hole in the LRH car park. Discussed under maintenance.
 - b. Bombay Sapphire's legal requirement to attend the PC meetings. PC explained they had suggested and agreed quarterly attendance. **Action:** check licence {Sam Halsall has subsequently sent licence excerpt:}

11. A representative of the premises licence holder shall maintain regular communication with the parish council and will attend meetings of the parish council when possible and appropriate to provide the opportunity for public feedback.
 - c. whether the PC had repaid a grant they had made earlier in the year to the Men's Shed. The PC explained they had not agreed to pay it back, only that last month the same comments had been 'duly noted'. There was a discussion about the significant benefits that the Men's Shed brings to the PC (having repaired the previously mothballed building and taken on the rates liability) as well as to the wider community. They also raised the fact that there are no membership subs.
 - d. that there had been a promise by the previous chairperson that a car park in Freefolk would be the next village project.
 - e. L&F council tax is highest in B&D area
 - f. there had been a previous agreement that a resident could rent an LRH undercroft room. The PC explained this had not come to anything.

1. **Apologies for Absence** : Charlie Seligman, Jo Probut, James Morrison
In attendance: Bob Hough, James Bretel (JB), David Ellis
2. **Declarations of interest:** David - Millennium Green; Bob - Men's Shed.
3. **Signature and approval of minutes** from PC Meeting of 13th February 2018.
4. **Maintenance including Agree Grounds Maintenance Contractor & Maintenance Day**
 - 4.1. **Grounds Maintenance Contract** – quotes discussed. It was agreed to go with Scofell at £1176 p.a. This represents a saving of over £600 over Kieron Beattie 2017 costs. They have a dedicated PC/schools team. It was proposed by David and seconded by Bob. Millennium Green were in agreement too. Their costs reduce to £992 p.a.
Action: Nicky to confirm arrangements with Scofell
 - 4.2. **Village Maintenance day** - agreed as 7th April 1.30pm onwards. **Action:** Nicky to include in newsletter
 - 4.3. **Area outside Kingfisher.** Nicky has had a meeting with Nicola at Kingfisher to agree that the PC would retarmac the car park hole, KF would liaise with the waste company and screen the bins and that they will maintain the 'balcony' area between the building and the steps down to the archery field. There had been a discussion on trying to improve the drainage situation if possible as the drain outside KF gets blocked. David proposed and Bob seconded a motion to repair the tarmac
 - 4.4. The drain and raised manhole issues from last meeting are all logged with HCC
Action: add clearing A303 bridge drain

5. **BT update** – an update went in the newsletter, still awaiting a date for patching of lines over to new cabinet that requires people at both cabinets and the exchange – a matter of Work Packages that are needed to be put in place that are outside their normal mode of working. Bob and Clare to continue to put pressure BT
6. **GDPR compliance** – was discussed following clerk's attendance on training course in Feb. We are already registered with the ICO. The newsletter distribution was set up from a project within the community using opt-ins. **Action:** clear out old no longer needed data off PC laptop. Confirm who can be DPO and Controller.
7. **Annual Parish Meeting/AGM Date** – agreed and confirmed as 1st May (moved from 8th) **Action:** Nicky to circulate new date to Borough Cllrs etc.
8. **Dangerous Parking on Laverstoke Lane** pavement at Marsden Court had been reported and residents sent a polite 'refraining' letter.
9. **Community Site updates**
 - 9.1. **Pavilion/Men's Shed** – the rates bills for Pavilion have been received with 100% exemption which is good news.
 - 9.2. **Lady Rose Hall**
 - 9.2.1. Utilities renewal – Nicky has spoken to the energy adviser and he advised that due to the zero standing charge CNG remains our most attractive gas option, given our low consumption. Nicky has now firmed up annual contract with them at 4.7944p pkwh
 - 9.2.2. There has been a boiler issue last Friday that took a large amount of time to sort out. Ryan Dickinson plumbing had come in late Friday and sorted what ended up being a minor issue at no charge (plus advised external flue needed cementing/ sealing.) They have a contract for annual maintenance including the service for £240. Agreed by all to take this up. **Action:** Organise contract and get flue sealed.
 - 9.3. **Tennis/Archery areas** – Jo, Bob, James and Nicky had met with WTC to discuss request to tarmac practice area, renovate wall. It is effectively maintaining re-instating the old tarmac. It was agreed to only tarmac to court gate and leave rest of pavilion/court corridor grassed. LIF Expression of wish had subsequently been made last week with view to full plan being agreed at PC meeting before application deadline. PC discussed this and it was felt that the agreement between PC and WTC needed to be re-visited asap to ensure tennis facilities and exclusive/non exclusive use was made very clear. **Action:** Include article in Newsletter. Bob to draw up some wording to add to agreement about what 'facilities' mean.
10. **Finance**
 - 10.1. **Finance Summary Feb 18** – see below table where Items in red are those that have changed over prior month (excluding totals.) Amounts over £100 ex VAT:
 - 10.1.1. **Income:** Watership Down Nursery £625; HMRC VAT £1291.53, Kingfisher Trust (Insurance-water) £422.42
 - 10.1.2. **Outgoings:** Clerk Jan pay & Feb news £394.74; CNG £240.06
11. **Correspondence**
 - 11.1. 100% small business relief on LRH business rates
 - 11.2. Resurfacing Laverstoke Lane – late April
12. **Plans.**
 - 12.1. Ref. No: 17/00598/FUL - Alterations to window of building 14 to allow for insertion of a single louvre panel to provide natural ventilation - The Bombay

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Sapphire Distillery Laverstoke Mill London Road Laverstoke RG28 7NR. Discussed. No comment to be made

Next PC meeting: Tues 13th March 2018 at 7.30pm at Lady Rose Hall

Sign.....Date.....

Draft

Laverstoke and Freefolk Parish Council Meeting 13th March 2018 Minutes

Laverstoke & Freefolk Parish Council					
Month:	February	Year	18		
	(11 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	10,000	10,000	n/a	n/a	
Grants	888	888			
Hall Hire - Nursery	n/a	n/a	6,819	7,500	
Hall Hire - Other	n/a	n/a	1,546	2,934	
Other Rent (garages, WTC)	90	120	1,833	1,833	
Other income	4.38	64	7630.53	1,266	
Refund			940.79		
Internal Xfr	-		-		
Income	10,982	11,072	18,771	13,533	
Salary/Newsletter	4,264	4,737	n/a	n/a	
Training	40	30	n/a	n/a	
Insurance	-	481	2,450	481	
Professional fees	733	520	-		
Subscriptions	-	200	n/a	n/a	
Grounds Maint.	2,000	1,715	-	500	
Street Lighting	315	350	n/a		
Street Furniture	995	500	n/a		
SID Management		920	n/a		
Other expenses	96.45	300	n/a		
Cleaning	n/a	n/a	-	100	
Utilities	n/a	n/a	1,544	1,721	
Property Repair/Maint.	n/a	n/a	10,791	2,215	
Rates	-	-	205	-	
Refunds	-	-	333		
Running costs	8,443	9,753	15,323	5,017	
Grants Made	520	1,300			
			-		
Project cost	-	-	-	-	
Net Vat	587		-809		
Total Expenditure	9,551	11,053	14,514	5,017	
Net income/(cost)	1,432	19	4,257	8,516	
	As at end:	Full year	As at end:	Full year	
	February	Budget	February	Budget	
	£	£	£	£	
Cash reserves					
b/f @31.3.17	10,410	10,410	30,757	30,757	
Movement	1,432	19	4,257	8,516	
Cash reserves c/f	11,842	10,429	35,014	39,273	