

Public time:

- a. A resident reported trees leaning into the gutter and wood debris that needs removing on the B3400 near the Laverstoke Park Lodge. Trees have been felled but the trunks left.
- b. Mud is covering the drain outside no 6 Priory Lane and this has been reported to HCC Ref: 21337273. Tractor has broken down part of the bank at Priory Lane and it's being washed down the lane. It was later raised by the same resident that there have been ongoing issues for 15 years and could the infrastructure fund not support this. The PC explained it is HCC responsibility **Action:** clerk to chase up ref with HCC
- c. The wall repair to side of LRH building was once again mentioned. **Action:** James B to provide electronic version of proposed brick repair scheme and clerk to get 2 further quotes
- d. It was discussed that the Men's shed agreement is still to be done. A resident commented that they thought a grant given to Men's Shed last year should be reimbursed since they had subsequently been given a grant from another source. The PCs responded that the resident's comments/views had been duly noted.
- e. There was a public question around when the Home Farm planning application expires and whether the buildings are listed; the area is falling into further disrepair. An additional question related to whether, if nothing was done at the end of the period, it could be converted into affordable housing. A comparison was made with a B&D owned building falling into dilapidation which is being converted by a housing association into affordable homes. This was dismissed by the PC as an incomparable situation as this land is privately owned. **Action:** check end date of plan {post meeting confirmed as 26.01.20} and whether listed {it is not}
- f. The LRH car park has developed a tarmac hole that is increasingly deep. **Action:** look at lease and Kingfisher under-lease to see who is responsible for repair. Take relevant action.
It was further discussed that the whole area around the KF entrance is looking dilapidated. It needs weed killing and there are issues with refuse being left around the KF bins. Local parishioners felt that the centre don't take sufficient care for the look of the outside of the building. One resident had taken it upon themselves to organise for waste to be removed. A simple wooden barrier/fence panel would make the area look better and stop fly-tipping. It was also commented that the refuse lorry is driving over the grass on the corner of Laverstoke Lane. It was raised that perhaps railway sleepers from the disused wooden play trail could be used. The Men's Shed could do this. **Action:** Millennium Green to discuss use of the sleepers.
- g. The next Millennium Green fundraising quiz is on 24th March. **Action:** include in newsletter.
- h. Concerns have been raised about slow repairs to a listed Housing Association home at the end of Laverstoke Lane. There is a broken window, garden walls are in disrepair and tiles are mismatched. It is felt that the housing association is not undertaking its listed building responsibility. **Action:** James B to phone B&D planning department
- i. A BT manhole on B3400 on entrance to Watch Lane is causing a trip hazard. **Action:** clerk to report to HCC

1. **Apologies for Absence** : Charlie Seligman, Jo Probut
In attendance: Bob Hough, James Bretel (JB), David Ellis, James Morrison,
2. **Declarations of interest:** David - Millennium Green; Bob - Men's Shed.
3. **Signature and approval of minutes** from PC Meeting of 9th January 2018.
4. **Maintenance including Tree works.**
 - 4.1. Following the chestnut tree survey, quotes have been obtained for all PC and Millennium Green (MG) tree works at a total cost of £6150. Of this c £5400 is chestnuts and work in playground. The tree survey showed the 3 chestnuts are all mature/towards end of life. A large branch came down 4/5 years ago and the tree nearest the roundabout needs to be taken down asap. (Following the newsletter article one parishioner has raised concerns over felling rather than pollarding.) The other 2 trees need to be taken down low or felled and replaced. If corrective surgery route is taken it would require regular ongoing work to maintain safety. The PC discussed that the trees lie within a playground and next to the main thoroughfare through Laverstoke. The concern for safety is high and the trees pose a high risk. Permission to fell has been granted by B&D. Bob has carried out some research and PC's have been sued for negligence in past in similar situations. The contractor can do the work in March and the trees will be replaced with 2 chestnuts or 2 beeches. (There is some Village Hall S106 Open Space money that may be able to be used to help with replacement.)

The MG has an agreement with the PC regarding sponsoring of the playground. Around the time of the Millennium Green creation, Portals would not sign the playground over to the PC, as PC had wanted. So, it was incorporated into the Millennium Green and put in trust for the village. However, the PC pay for the annual insurance and maintenance of the area.

The MG have requested a grant for £5400 from the PC for the felling of the chestnut trees/stump grinding (but not for other tree works to be undertaken by the pond plus the coppicing/epicormic growth removal on the tree by the gate opposite Florence Portal Close). They will not apply for an insurance grant in this FY.

The PC discussed giving a grant on proviso that the tree re-planting takes place in the Autumn with a 'party' to mark the occasion. It was proposed by Bob and seconded by James B, with all in agreement. (David Ellis could not vote given MG interest.) The PC also gave the go ahead for £300 of treeworks in the PC car park
 - 4.2. **Grounds Maintenance** – Nicky is meeting with a contractor tomorrow and is requesting one more contractor quote. Zeb Inker has not responded. James B has a contact that he is talking to. Quotes need to be received by March PC meeting.
5. **BT update** – Bob spoke to BT 3 weeks ago, Clare twice since and Bob today. The situation remains unchanged - there is still no date for the 'patching' of lines from Cab 4 to Cab 7.
6. **Consultation on B&D Ward boundaries.** The consultation period has now ended and the PC will respond to the draft document instead.
7. **PC operational policies review** e.g. health & safety policy, safeguarding. For the car park LIF application operational policies were required. James B drew up some draft documents that need finalising and agreeing. It has become clear that the PC should also have a Tree policy and a Premises and Grounds policy **Action:** clerk to propose draft docs
8. **Dog fouling** – social media complaints have increased and a resident has mentioned cars from outside the village letting out dogs into the playground. It was discussed that the old rule of no dogs in the playground be re-instated and a sign erected. On councillor

- highlighted families with young children often have dogs. **Action:** MG to consider playground barring of dogs again. Include Newsletter article.
9. PC Car Park Freefolk update – James B had chased Sue Washington, LIF officer, at B&D and decisions on LIF are to be made by the relevant cabinet member in March, following consultation with colleagues.
10. Councillor vacancy - **Action:** can all parish councillors consider possible candidates.
11. **Community Site updates**
- 11.1. **Pavilion/Men's Shed** – is progressing well but they would like a formal committee structure in order to make decisions eg on spending money on driveway scalplings. **Action:** Bob to help put a plan together.
- 11.2. **Lady Rose Hall**
- 11.2.1. A new Weds evening class 'Clubbercise' has started after judo. It was oversubscribed on first week and had to run into two consecutive classes.
- 11.2.2. Utilities renewal – EON electricity have come in with a fair rate for 1 2 or 3 years fixed rate contracts but PC would like to go ahead with one year rather than be locked in. CNG's offer was less attractive. **Action:** Clerk to re-visit CNG quote
- 11.2.3. Roof state – James B has taken pictures of the roof and there is pooling of water on the main roof which needs to be swept at next clear up. The GRP roof appears to have a small crack on one edge **Action:** Nicky to contact GRP Roofing
- 11.3. **Tennis/Archery areas** – WTC have requested to tarmac behind the practice wall and to create a short tennis area. They would like to put in an expression of wish for LIF funds. They have been liaising with B&D directly and have requested a copy of the lease from the PC. The PC discussed that they would need to have a full plan from WTC, consider their agreement and then have a discussion with the tennis club. It was felt that further areas restricted solely to WTC members would be unpopular with residents and consideration needs to be made wrt Men's Shed disabled access **Action:** write to WTC
12. **Finance**
- 12.1. **Finance Summary Jan 18** – see below table. (Items in red are those that have changed over prior month, excluding totals) Amounts over £100 ex VAT:
- 12.1.1. **Income:** Watership Down Nursery £1250; HMRC VAT £791.78
- 12.1.2. **Outgoings:** B&D (Speed indicator mgt.) £575; Clerk Dec pay & Jan news £394.74; T Newman deposit £100; Oakley Gas & Heating £108; CNG £101.79
- 12.1.3. **Internal Transfer** of Rates bill from PC to CC account £205
- 12.2. **Reserves For 2018/19** - discussion took place on 2017/18 reserves and spend. 2018/19 proposed reserves to be increased to £39k and to be finalised at year end. Current proposed split:

Laverstoke and Freefolk Parish Council Meeting 13th Feb 2018 Minutes

L&F PC			
Reserves	201718	201718	Proposed
	Reserves	Spent	2018/19 reserves
	£	£	
A: Unanticipated costs	5000		4500
eg: Tree work		5000	
	5000	5000	4500
B: General Accumulated Reserve (Long term projects)			
Playground renovation		0	
Superfast Broadband		0	
Car Park Freefolk		0	
Men's Shed		0	
Tennis club track and LRH car park		0	
	11,250	0	11,250
C: Approved projects			
LRH Roof	20,000	3112.07	22,000
Nursery Deposit	1,250		1,250
Bus Shelter Repair (Sept 17)	500	420	-
	21,750	3532.07	23250
Total	38,000	8532.07	39000
Total spend on tree works will be c.		£5430 + c. £300	

13. Correspondence

A response has been received from the Open Space B&D team to the PCs Home Farm S106 request. It details what items will/will not be eligible for funding (replacements or ongoing maintenance will not).

B&D is consulting on 3 draft Supplementary Planning Docs relating to Design and sustainability; housing and Parking standards

14. Plans.

14.1. Ref. No: 17/04275/LBC - Alterations to window on the western facade and additional internal walls comprising of full height concrete walls, to incorporate timber door and roller shutter door - The Bombay Sapphire Distillery Laverstoke Mill London Road Laverstoke RG28 7NR. Discussed by PC. No Comment to be made.

14.2. Ref. No: 18/00316/LDEU Application for Certificate of Lawfulness for use of land as residential - Manor Farm House Freefolk Whitchurch Hampshire RG28 7NW. No information has been received from B&D but if comments are being taken – PC would be in agreement on proviso that the land is only used as garden for main house.

14.3. Ref. No: 17/02358/FUL Julian's Barn - application was refused in 2017 but has just been sent to Secretary of State on Appeal. Prior comments made are taken into consideration. PC not making further comments.

Next PC meeting: Tues 13th March 2018 at 7.30pm at Lady Rose Hall

Sign.....Date.....

Laverstoke and Freefolk Parish Council Meeting 13th Feb 2018 Minutes

Laverstoke & Freefolk Parish Council					
Month:	January	Year	18		
	(10 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	10,000	10,000	n/a	n/a	
Grants	888	888			
Hall Hire - Nursery	n/a	n/a	6,194	7,500	
Hall Hire - Other	n/a	n/a	1,412	2,934	
Other Rent (garages, WTC)	90	120	1,833	1,833	
Other income	3.77	64	7630.53	1,266	
Refund			518.38		
Internal Xfr	-		-		
Income	10,982	11,072	17,589	13,533	
Salary/Newsletter	3,870	4,737	n/a	n/a	
Training	-	30	n/a	n/a	
Insurance	-	481	2,450	481	
Professional fees	733	520	-		
Subscriptions	-	200	n/a	n/a	
Grounds Maint.	2,000	1,715	-	500	
Street Lighting	315	350	n/a		
Street Furniture	995	500	n/a		
SID Management		920	n/a		
Other expenses	96.45	300	n/a		
Cleaning	n/a	n/a	-	100	
Utilities	n/a	n/a	1,232	1,721	
Property Repair/Maint.	n/a	n/a	10,774	2,215	
Rates	-	-	205	-	
Refunds	-	-	333		
Running costs	8,009	9,753	14,994	5,017	
Grants Made	520	1,300			
			-		
Project cost	-	-	-	-	
Net Vat	579		700		
Total Expenditure	9,108	11,053	15,695	5,017	
Net income/(cost)	1,874	19	1,894	8,516	
	As at end:	Full year	As at end:	Full year	
	January	Budget	January	Budget	
	£	£	£	£	
Cash reserves					
b/f @31.3.17	10,410	10,410	30,757	30,757	
Movement	1,874	19	1,894	8,516	
Cash reserves c/f	12,284	10,429	32,651	39,273	