

Public time:

- a. A resident commented that everywhere was looking smart following the village clean up
 - b. There was a discussion on the Church Road/B3400 corner manhole cover which has been made good by Sovereign. However it looks like there has been some subsequent subsidence to the lhs of the drain, which they have fenced off.
 - c. It was brought up that the nursery banner opposite Manor Cottages had been up for probably longer than it should be. **Action:** Ask nursery to take it down
 - d. Internet issues in Laverstoke Lane were raised. It has been very intermittent recently.
 - e. Tennis resurfacing will need water and will need pressure washing – PC will need to sort this out.
 - f. Mens shed members reiterated their positive comments of last month and suggested it would be time to recruit new members once seating for tea and coffee was finalised. Bob explained he was going to approach Rotary and the GP surgery too. Splitting of water with Tennis Club will also be needed especially as they shall need to do some pressure washing soon when the curt lines are re-painted.
1. **Apologies for Absence** : James Morrison, Jo Probut
In attendance: Bob Hough, James Bretel (JB), David Ellis and Charlie Seligman
 2. **Declarations of interest:** David - Millennium Green; Bob - Men's Shed.
 3. **Signature and approval of minutes** from PC Meeting of 14th November 2017
 4. **Bombay Sapphire update** – Sam Halsall attended with Anne Brck. The planning application has gone in for the café with upstairs storage and office space. The reference is showing on the B&D portal but not the planning documents so the PC will discuss in January. A resident asked to see a copy which Sam agreed to put in the security office. The café has been designed for paying customers only because car parking must be accommodated within current footfall. It will operate in line with distillery visitor centre opening hours and will be a similar style to the bus café i.e. not a sit down restaurant. Once the plan has gone through BS will consider residents' access. Sam will give the third year visitor numbers update in Jan. They are expecting 97.5k visitors in the financial year ending 31 March 2018. Xmas opening and café opening times will be given to Nicky to put on Facebook.
 5. **BT update** – Clare has provided an email update on BT: Whitchurch to Andover fibre is now complete with no issues. Copper work this Saturday (assume means 16th) is completing the copper link from the Exchange to Freefolk (specifically this last section is from the Exchange to the High Street). Light testing proves the fibre connection from Freefolk to Andover. Commissioning should be the last works needed before go live. {Subsequently confirmed in email as expected duration of 2 weeks but depends on testing results returned.}
 6. **Maintenance incl treeworks**
Will now be discussed in January when we have more costings detail
 7. **Community Site updates**

7.1. Pavilion –

- 7.1.1. **Men's Shed request for certainty of usage** Bob will work on adapting the nursery licence
- 7.1.2. **Request for metal wood shed.** Feedback has been received by the PC from residents unhappy a) about the wood pile in view of the road (can it be moved to the front of the pavilion; Mens Shed are chopping it into firewood as quickly as they can so it can go in their rear store b) the possibility of a wood shed (it was discussed that this is now a generally unpopular idea; Men's Shed agreed to do the ORC shed up and sell instead) and c) Recently painted yellow practice wall. It was discussed that WTC thought they were doing everyone a favour. **Action:** move wood to back of pavilion, repaint front of wall green/stone colour
- 7.1.3. **Storage** - Bob to agree timeline with resident for removal of items in Men's Shed.

7.2. Lady Rose Hall

- 7.2.1. GRP roof has been completed. Bob has roughly estimated that it would cost £50k to GRP roof the remainder of the roof space
- 7.2.2. Safety downlighters and a new external PIR light have been installed
- 7.2.3. It was discussed that the damaged ceiling tiles should be replaced
Action: Nicky to find the spares

7.3. Tennis/Archery areas – no update

8. Finance

8.1. Finance Report Nov – see below table. Amounts over £100 ex VAT:

- 8.1.1. **Income:** Watership Down Nursery rent £625; T Newman Deposit £100
- 8.1.2. **Outgoings:** GRP Roofing deposit £4200; Kieron Beattie £227; Clerk Oct pay & news £394.74; LC Foster (thatcher) £420
- 8.1.3. **Budget proposal for Parish Council** for 2018/19 was discussed and agreed contingent on splitting insurance for liability/buildings between PC & CC. £500 for replacement clerk PC was also agreed.

| Laverstoke & Freefolk Parish Council | | | |
|--------------------------------------|----------------|-----------------|---------------|
| | Parish Council | Expected Finish | Agreed |
| | Year to Nov 30 | 17/18 Year end | 2018/19 |
| | Actual | Actual | Budget |
| | £ | £ | £ |
| Precept | 10,000 | 10,000 | 10,000 |
| Grants | 888 | 888 | 335 |
| Other Rent (garages, WTC & Archers) | 90 | 120 | |
| Other income | 2.70 | 4 | 4 |
| Income | 10,981 | 11,012 | 10,339 |
| Salary/Newsletter | 3,080 | 4,659 | 4,737 |
| Training | - | | 30 |
| Insurance | - | 708 | 722 |
| Professional fees/subs | 733 | 733 | 750 |
| Grounds Maint. | 1,815 | 1,816 | 1,852 |
| Street Lighting | 315 | 315 | 330 |
| Street Furniture | 420 | 420 | - |
| SID Management | | 920 | 920 |
| Other expenses | 40.07 | 80 | 580 |
| Rates | 205 | - | - |
| Grants | 520 | 1,536 | 1,600 |
| Running costs | 7,128 | 11,187 | 11,521 |
| Surplus | 3,852 | 175 | 1,182 |
| Cash c/f at Nov 30 | £13,725.29 | | |

8.1.4. Budget proposal for Community Site was also discussed and agreed contingent on splitting of insurance as above and also splitting Planned Maintenance from Maintenance:

| Laverstoke & Freefolk Parish Council Community Centre/Site | | | |
|--|-------------------------------|-----------------|---------|
| | Lady Rose Hall/Community Site | Expected Finish | Agreed |
| | Year to Date | 17/18 Year end | 2018/19 |
| | Actual | Expected Actual | Budget |
| | £ | £ | £ |
| Nursery rent | 4,944 | 7,444 | 7,500 |
| Other Hall hire | 1,094 | 1,641 | 1,641 |
| WTC & archers rent | 1,833 | 1,833 | 1,833 |
| Other income | 8148.91 | 8,667 | 1,200 |
| | 16,020 | 19,585 | 12,174 |
| Insurance | 2,450 | 1,126 | 1,149 |
| Prof fees | - | - | - |
| Ground maint | - | 390 | 500 |
| Cleaning | 233 | 300 | 300 |
| Utilities | 900 | 1,894 | 1,900 |
| Bldgs Maint & repair | 4,366 | 11,651 | 4,740 |
| Bldgs Planned maintenance | | | 260 |
| Rates | - | 205 | - |
| | 7,949 | 15,566 | 8,849 |
| Surplus | 8,071 | 4,019 | 3,325 |
| Cash c/f at Nov 30 | £38,322.55 | | |

8.1.5. Precept setting. The precept was then discussed. B&D grants for the year are being reduced by over £500. Bob proposed and James Bretel seconded a motion to freeze the precept again at £10,000

9. Correspondence

Info and presentation circulated by email from new external auditor PKF Littejohn

10. Plans. None

11. AOB – It was mentioned that anyone can attend Kingfisher for lunch on a Weds at £5 per head for 2 courses

Next PC meeting: Tues 9th Jan 2018 at 7.30pm at Lady Rose Hall

Sign.....Date.....

Laverstoke and Freefolk Parish Council Mtg 12th Dec 2017 Minutes

| Laverstoke & Freefolk Parish Council | | | | | |
|--|-----------------------|------------------|--------------------------------------|------------------|--|
| Month: | November | Year | 17 | | |
| | (8 of 12) | | | | |
| Income and Expenditure Statement (Cash basis) | | | | | |
| | Parish Council | | Lady Rose Hall/Community Site | | |
| | Year to Date | Full year | Year to Date | Full year | |
| | Actual | Budget | Actual | Budget | |
| | £ | £ | £ | £ | |
| Precept | 10,000 | 10,000 | n/a | n/a | |
| Grants | 888 | 888 | | | |
| Hall Hire - Nursery | n/a | n/a | 4,944 | 7,500 | |
| Hall Hire - Other | n/a | n/a | 1,094 | 2,934 | |
| Other Rent (garages, WTC) | 90 | 120 | 1,833 | 1,833 | |
| Other income | 2.70 | 64 | 7630.53 | 1,266 | |
| Refund | | | 518.38 | | |
| Internal Xfr | - | | - | | |
| Income | 10,981 | 11,072 | 16,020 | 13,533 | |
| Salary/Newsletter | 3,080 | 4,737 | n/a | n/a | |
| Training | - | 30 | n/a | n/a | |
| Insurance | - | 481 | 2,450 | 481 | |
| Professional fees | 733 | 520 | - | | |
| Subscriptions | - | 200 | n/a | n/a | |
| Grounds Maint. | 1,815 | 1,715 | - | 500 | |
| Street Lighting | 315 | 350 | n/a | | |
| Street Furniture | 420 | 500 | n/a | | |
| SID Management | | 920 | n/a | | |
| Other expenses | 40.07 | 300 | n/a | | |
| Cleaning | n/a | n/a | 233 | 100 | |
| Utilities | n/a | n/a | 900 | 1,721 | |
| Property Repair/Maint. | n/a | n/a | 4,366 | 2,215 | |
| Rates | 205 | - | | - | |
| Internal Xfr | - | - | | | |
| Running costs | 6,608 | 9,753 | 7,949 | 5,017 | |
| Grants Made | 520 | 1,300 | | | |
| | | | - | | |
| Project cost | - | - | - | - | |
| Net Vat | 537 | | 506 | | |
| Total Expenditure | 7,665 | 11,053 | 8,455 | 5,017 | |
| Net income/(cost) | 3,315 | 19 | 7,566 | 8,516 | |
| | As at end: | Full year | As at end: | Full year | |
| | November | Budget | November | Budget | |
| | £ | £ | £ | £ | |
| Cash reserves | | | | | |
| b/f @31.3.17 | 10,410 | 10,410 | 30,757 | 30,757 | |
| Movement | 3,315 | 19 | 7,566 | 8,516 | |
| Cash reserves c/f | 13,725 | 10,429 | 38,323 | 39,273 | |