

### Public time:

- a. A resident confirmed that the drain outside 6 Priory Cottages had been emptied, however the 2 drains opposite the field entrance further up lane are now blocked. They had also reported on 11.9 to HCC that the 40 mph sign opposite 6 Priory Cottages has been knocked down (ref . 213 12123)
- b. The state of the Sovereign drain on the B3400 was also reported. It has had a board put over it but wooden rail remains and it is a hazard and eyesore.
- c. There was a discussion about parking at the entrance to Florence Portal Close with cars partially blocking the road. **Action:** put in newsletter
- d. It was commented that branches near BS distillery black entrance railings were overhanging the pavement

### 1. **Apologies for Absence** – None

**In attendance:** Bob Hough, Clare Albert, David Ellis, Charlie Seligman, James Bretel (JB), Jo Probut, James Morrison

2. **Declarations of interest:** Clare & David - Millennium Green; Bob - Men's Shed.
3. **Signature and approval of minutes** from PC Meeting of 11<sup>th</sup> July & Planning Meeting 10<sup>th</sup> Aug 2017
4. **Bombay Sapphire update** – Phil Skipp introduced new Master Distiller Anne Brock.

All recent building work is complete with site now frost protected and waterproof. Old cottages have been taken back to original state. BS has received no news from Jodie Scheckter with respect to a restaurant. It was discussed that LPF have opened a new farm shop and pet friendly area on their Overton site on the C29.

A resident had recently commented to Sam Halsall that due to the nursery traffic at end of Laverstoke Lane the BS staff should be warned to treat the turn in from Overton with extreme caution, which they now will. **Action:** Include in newsletter and ask Sue to remind new parents of the dangers.

Clare pointed out that a couple of the screening conifers by the tanker farm are dead and requested they be replaced.

Will Brix has returned from sabbatical but is taking on a project role in London. Charlotte Brown who has been managing in his absence will continue looking after both Laverstoke and Aberfeldy sites.

5. **BT Broadband Update** – BT has now applied for road closure in Whitchurch 27 Nov-5<sup>th</sup> Dec. They'll then sort copper rearrangement from Whitchurch cab 4 to Freefolk cab 7 so that it can go live. Clare is meeting Richard Shirreff next Thurs to discuss what happens to those outside of the superfast area. It is clear that until superfast is installed the PC can't go any further with investigating a Community Fibre Partnership.

### 6. **Maintenance** –

- 6.1. Annual Grounds Maintenance – Bob and Nicky met with Zeb Inker with a view to reviewing our supplier for next year **Action:** Bob to provide map with key and Nicky to get quotes
- 6.2. Treeworks – Clare getting quotes for cutting PC and Millennium Green trees. There is a problem with Jon Harley cutting the hedge (red diesel and

conservation area) and so it was agreed by all to include in tree works quote. The work will be to an agreed split between PC and Millennium Green.

6.3. The thatching of the 2 bus stops will start wc 2<sup>nd</sup> Oct, delayed due to thatcher injuring leg

6.4. It was discussed that a date for the Autumn village clear up should be set. Will include Quiet Garden, rough car park and Millennium Green. **Action:** Clare to circulate dates

7. **Car Park Freefolk** Update provided by Bob. Expression of interest has gone into B&D for Local Infrastructure Funds. James is getting more quotes in

### 8. **Community Site updates**

a. **Pavilion** – Looking great inside - kitchen installed and workshops taking shape. Everything has been donated. Men's Shed can't afford skip currently. Old oil tank has been taken away and is being replaced with a small woodshed. Old wood is stacked in car park as safer than by building. Grant applications are in.

#### b. **Lady Rose Hall**

a. Nicky has recently met with Will & Lucy from the nursery. They have provided an update for the PC that was read out. They sent their apologies for not being able to attend: Having been open a year, they are growing monthly and have added a new staff member allowing Lucy more management/ planning time. They expect an Ofsted visit at some time. They're looking forward to clearing and planting the wild bank. They thanked the PC and clerk for all their support and 'listening'. In reviewing what has worked well and what is needed they had a few requests: 1. an outdoor light, for winter safety **Action:** Nicky to get quotes; 2. balcony ramps for emergency disabled access **Action:** Nicky to source as had been in original build plan; 3. Erection of nursery sign to go underneath & in keeping with LRH sign **Action:** Bob to provide feedback on design; 4. Inclusion in multi-use sign for Men's Shed, WTC & OBA. This generated some discussion that PC and each of the clubs should contribute **Action:** Bob to provide some ideas. Watership Down nursery concluded by saying they are extremely happy working with the PC and using the hall and look forward to continuing over the next 12 months.

b. Perished brickwork beside steps from car park down to archery field **Action:** James to contact Liam (Hampshire Brickworks).

c. Final quotes for extension re-roof have been received and provided to loss adjuster. Including GRP which PC had been requested to consider due to longevity. The cheapest is a felt and torch solution at £7870. The GRP has come in as second cheapest and has a 25 year (10 yr Homepro) guarantee at £10,500. Bob proposed and Charlie seconded with all in agreement that the PC should pay the difference to 'upgrade' if necessary.

c. **Tennis/Archery areas** – no update

d. **Playground.** It was agreed how fantastic the new playground is. The nursery has asked for a risk assessment. Clare explained how B&D's

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playground inspection system (weekly monitoring & reporting) is used for this process. Clare is meeting with contractors shortly re. snagging.

### 9. Finance

- a. **Finance Reports July & August** – see below tables. Amounts over £100 ex VAT:
  - i. July Paid out: Kieron Beattie £227, £269 & £201.60; Clerk June salary & July newsletter £394.74; EON £335.96; HMRC VAT £129.90
  - ii. July Paid in: Watership Down Nursery £625; Watership Down utilities £296.56; Whitchurch Tennis Club £833.33; Overton Black Arrows £1000
  - iii. Aug Paid out: Clerk July salary & Aug newsletter £394.74; HMRC VAT £118.99
  - iv. Aug Paid in: Watership Down Nursery £625
- b. External Audit approval. The PC has acknowledged that BDO have approved and certified the external audit for FY ending 31<sup>st</sup> March 17
- c. Grant Requests – the PC unanimously agreed to grant L&F Senior Citizens £200 for tea party and Christmas lunch.
- d. The PC was reminded that the Hiscox insurance renewal premium is due on 1<sup>st</sup> October at £1,979.33, including insurance premium tax. This takes into consideration the Council's long-term agreement organized with Came and Company insurance brokers (and approved by the PC last year) which expires on 30th September 2019.

### 10. Correspondence:

**B&D 2017/18 Precept Report** – has been circulated. L&F not noted

### 11. AOB:

Manor Cottage gardens bush overhanging – email to the residents to go out  
Bob to contact Sheckters re. latest status on Home Farm development

**Next PC meeting:** Tues 10<sup>th</sup> Oct 2017 at 7.30pm at Lady Rose Hall

Sign.....Date.....

# Laverstoke and Freefolk Parish Council Mtg 12<sup>th</sup> Sept 2017 Minutes

Laverstoke & Freefolk Parish Council					
Month:	July	Year	17		
	(4 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	5,000	10,000	n/a	n/a	
Grants	888	888			
Hall Hire - Nursery	n/a	n/a	2,444	7,500	
Hall Hire - Other	n/a	n/a	663	2,934	
Other Rent (garages)	30	120	1,833	1,833	
Other income	1.30	64	142.60	1,266	
Refund			296.56		
Internal Xfr	-		-		
<b>Income</b>	<b>5,919</b>	<b>11,072</b>	<b>5,379</b>	<b>13,533</b>	
Salary/Newsletter	1,578	4,737	n/a	n/a	
Training	-	30	n/a	n/a	
Insurance	-	481	-	481	
Professional fees	533	520	-		
Subscriptions	-	200	n/a	n/a	
Grounds Maint.	888	1,715	-	500	
Street Lighting	167	350	n/a		
Street Furniture	-	500	n/a		
SID Management		920	n/a		
Other expenses	17.58	300	n/a		
Cleaning	n/a	n/a	133	100	
Utilities	n/a	n/a	631	1,721	
Property Repair/Mai	n/a	n/a	-	2,215	
Rates	205	-			
Internal Xfr	-	-			
<b>Running costs</b>	<b>3,388</b>	<b>9,753</b>	<b>763</b>	<b>5,017</b>	
<b>Grants Made</b>	<b>320</b>	<b>1,300</b>			
			-		
<b>Project cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Vat</b>	<b>202</b>		<b>-157</b>		
<b>Total Expenditure</b>	<b>3,911</b>	<b>11,053</b>	<b>606</b>	<b>5,017</b>	
<b>Net income/(cost)</b>	<b>2,009</b>	<b>19</b>	<b>4,773</b>	<b>8,516</b>	
	As at end:	Full year	As at end:	Full year	
	July	Budget	July	Budget	
	£	£	£	£	
<b>Cash reserves</b>					
b/f @31.3.17	10,410	10,410	30,757	30,757	
Movement	2,009	19	4,773	8,516	
Cash reserves c/f	12,418	10,429	35,530	39,273	

# Laverstoke and Freefolk Parish Council Mtg 12<sup>th</sup> Sept 2017 Minutes

Laverstoke & Freefolk Parish Council					
<b>Month:</b>	August	<b>Year</b>	17		
	(5 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	5,000	10,000	n/a	n/a	
Grants	888	888			
Hall Hire - Nursery	n/a	n/a	3,069	7,500	
Hall Hire - Other	n/a	n/a	725	2,934	
Other Rent (garages)	90	120	1,833	1,833	
Other income	1.58	64	142.60	1,266	
Refund			318.44		
Internal Xfr	-		-		
<b>Income</b>	<b>5,980</b>	<b>11,072</b>	<b>6,089</b>	<b>13,533</b>	
Salary/Newsletter	1,972	4,737	n/a	n/a	
Training	-	30	n/a	n/a	
Insurance	-	481	-	481	
Professional fees	533	520	-		
Subscriptions	-	200	n/a	n/a	
Grounds Maint.	888	1,715	-	500	
Street Lighting	167	350	n/a		
Street Furniture	-	500	n/a		
SID Management		920	n/a		
Other expenses	17.58	300	n/a		
Cleaning	n/a	n/a	133	100	
Utilities	n/a	n/a	700	1,721	
Property Repair/Maint	n/a	n/a	-	2,215	
Rates	205	-			
Internal Xfr	-	-			
<b>Running costs</b>	<b>3,783</b>	<b>9,753</b>	<b>832</b>	<b>5,017</b>	
<b>Grants Made</b>	<b>320</b>	<b>1,300</b>			
			-		
<b>Project cost</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Vat</b>	<b>202</b>		<b>-172</b>		
<b>Total Expenditure</b>	<b>4,305</b>	<b>11,053</b>	<b>660</b>	<b>5,017</b>	
<b>Net income/(cost)</b>	<b>1,674</b>	<b>19</b>	<b>5,429</b>	<b>8,516</b>	
	As at end:	Full year	As at end:	Full year	
	August	Budget	August	Budget	
	£	£	£	£	
<b>Cash reserves</b>					
b/f @31.3.17	10,410	10,410	30,757	30,757	
Movement	1,674	19	5,429	8,516	
Cash reserves c/f	12,084	10,429	36,186	39,273	