

Laverstoke and Freefolk Parish Council AGM 10th May 2016 Minutes

Public time: In Parish Assembly/minutes

1. **Apologies for Absence:** None
2. **In attendance:** Bob Hough, Clare Albert, Jim Marsh, Jo Probut, Charlie Seligman, David Ellis & James Morrison
3. **Appointment of Chairman, Vice Chairman and Finance Committee Chairman:**
Current Chairman, Vice Chairman and Finance Committee Chairman are all willing to stand again this year:
Bob – Chairman - proposed by David, seconded by Jim.
Clare – Vice Chairman - proposed by James, seconded by Jim
David – Finance Committee Chairman - proposed by Charlie, seconded by Bob
All agreed unanimously.
4. **Declarations of Interest.** Clare & David: Millennium Green directors; Charlie: member of WTC
5. **Signed and approved minutes** from meeting of the 14th April 2016
6. **Traffic Speed.** Jim explained that B&D are being asked for timelines and that the PC need to decide where the poles will be located. BS confirmed they are still wanting to support this initiative. **Action:** clerk to organise date to take measurements and agree SID locations
7. **Ginkhana Event** Jo, Nicky and Luby have met and planned initial outline of event: 2.30/3pm start with fancy dress procession (horsey theme) followed by “horsey” races, tea, activities (e.g. obstacle course, ball competitions etc) including try archery and tennis, tug of war, prizes and finishing with band and gin cocktails (BS support dependent) MG should actively request monthly standing order donations at the event.
8. **BT update:** PC are still awaiting news of Freefolk Cabinet. When it’s live we shall see how many residents will be left in the Hants last 4% unconnected. Residents have been feeding Clare their up/download speeds. Nicky had been to Superfast Broadband Seminar last week and it was stated that Hampshire are only planning in 6-12 month windows. The 90% connectivity phase has just finished, end of April. The 96% phase will complete in 2018. Currently no plans for Hampshire last 4%. Satellite solutions are limited technically. 4G was discussed **Action:** Request in newsletter if anyone in village has technical “know how” to help advise on a solution. Consider approaching a 4G provider for a village solution.
9. **Maintenance including Village joint Clear Up.**
 - a. Clerk has emailed Laverstoke Park re clearing mud off B3400 pavement and rebuilding the collapsed wall. **Action:** contact Nixie Graham re. mending opposite wall
 - b. Bob has met Sovereign Kingfisher re. uncovered drain /church fencing/parking. Sovereign have finally agreed they own the land at the front of Manor Cottages where they moved the fence line back and will therefore cover the open drain. (Thanks to Charlie for providing Land registry evidence to help resolve this.) They will pay for basic fencing if the church would like to pay the difference for post & rail. Sovereign have no budget this year to consider doing anything wrt parking.

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- c. HCC have rung to say the Prior Lane drains will be cleared by the end of May.

Action: clerk to chase Laverstoke Lane drains

10. Community Site

- a. **Pavilion:** Separate rates have been given for tennis courts and pavilion. 2015/16 rates are due for payment £1129.79. 2016/17 rates : £1515.85 with 1st instalment due 1.6.16. The Men's Shed is not a charity yet but the intention is that it will be. Charities are exempt from 80% of rates, at least. A pre-cursor would be Portals sign off a sub-let. PC can appeal online but must pay in meantime **Action:** PC to appeal.
- b. **Recreation court** – Court has been re-weedkilled but weeds still showing through. PC has 2 year guarantee so must keep on top of contractors. Also PC should weedkill pre Spring each year.

11. Finance

- a. April 2016 Summary – see below. (**Action:** Clarify VAT on nursery budget)
- b. Items over £100 ex VAT:
 - i. Income:
 - 1. B&D Precept/grant £5000
 - 2. B&D Grant £1442
 - 3. C Charles £112.50
 - ii. Outgoing:
 - 1. Clerk salary & newsletter £387
 - 2. Reading Asphalt £8333.34
 - 3. P Reynolds (Internal Auditor) £175
 - 4. HCC Streetlighting £177.87
- c. HALC invoices have been received including £150 HR consultancy **Action:** clerk to investigate whether we can drop HR sub
- d. Internal audit went smoothly. A copy of the FY15/16 annual accounts were circulated in Annual Assembly time.
 - i. The PC approved the Governance statement for 2015/16
 - ii. The PC approved the final accounting statements for 2015/16
- e. Clerks pension arrangements: the new Pensions Regulator Duties Checker has been consulted and the PC is an employer who doesn't have to provide a pension. However there are still communications actions that must take place at the staging date of 1 Nov 16 and the declaration deadline is 31 March 2017.

12. Correspondence:

- i. 1st June Councillor training with Oakley – clashes with half term
- ii. Transparency Fund 2016/17 – **Action:** circulate info

13. Planning:

Ref: T/00170/16/TCA – Tree works, Bombay Sapphire plan to fell Lime in poor health with low amenity value. PC discussed and do not object to this.

Next full PC meeting: 14th June 2016 at 7.30pm at Lady Rose Hall

Sign.....Date.....

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Laverstoke & Freefolk Parish Council					
Month:	April	Year	16		
	(1 of 12)				
Income and Expenditure Statement (Cash basis)					
	Parish Council		Lady Rose Hall/Community Site		
	Year to Date	Full year	Year to Date	Full year	
	Actual	Budget	Actual	Budget	
	£	£	£	£	
Precept	5,000	10,000			
Grants	1,442	1,419	-		
Hall Hire - Nursery			-	3,125	
Hall Hire - Other			150	2,536	
Rent	-	120		1,833	
Other income	0.33	-	0.00		
Internal Xfr	-		311		
Income	6,442	11,539	461	7,494	
Salary/Newsletter	387	4,644			
Training	-	30			
Insurance	-	618	-	889	
Professional fees	175	520	-		
Subscriptions	-	305			
Grounds Maint.	-	2,200	-	1,203	
Street Lighting	178	426			
Playground repairs	-	926			
Other expenses	0.00	450			
Cleaning			-		
Utilities			38	1,615	
Property Repair/Maint.			-	1,179	
Internal Xfr	311		-		
Running costs	1,051	10,119	38	4,886	
Grants	-	1,300			
Project Rec Court			8,333	8,333	
Project cost	-	-	8,333	8,333	
Net Vat	36		1691.61		
Total Expenditure	1,086	11,419	10,063	13,219	
Net income/(cost)	5,356	120	- 9,602	- 5,725	
	As at end:	Full year	As at end:	Full year	
	April	Budget	April	Budget	
	£	£	£	£	
Cash reserves					
b/f @31.3.16	8,877	8,877	33,641	33,641	
Movement	5,356	120	- 9,602	- 5,725	
Cash reserves c/f	14,233	8,997	24,039	27,916	