

Public Time:

Members of the Public attended the meeting and had the following comments:

- a. Feedback was given that 3 minutes public speaking time is too short. After discussion it was agreed to divide the available 15 minutes public time between the number of people wishing to speak. Questions for Bombay Sapphire will be incorporated into their agenda slot.
- b. State of pavement between Laverstoke Park and BS tanker entrances is very poor. Action: double check Hants Highways are aware & that pavement will be cleaned, post leaf fall.
- c. An intermittent vibrating pipe noise that appears to be coming from the wall near the BS storage tanks was reported. Sunday 10th am was last time it was heard: Action: BS to investigate.
- d. The BS lamps overlooking Marsden Court are very bright. It was explained that the normal flood lights are angled away from the houses but top of tank footway lighting is on a very bright circuit for safety reasons. Action: BS to understand when they are turned on and off (e.g. today they've been left on by mistake) and ensure switched off after each use.
- e. BS were asked about their plans to plant conifers to screen the storage tanks. They explained that yews will be planted in front of the beeches. There had been limits to what planting could be agreed in the approved plan because of sight lines. They also confirmed they are liaising with Jody Scheckter to adopt wasteland to the left hand side of BS in order to manage it more easily. **Action:** BS to confirm when conifer planting will take place.
- f. Branch on right hand side of Priory Lane needs cutting. **Action:** PC to saw and remove
- g. Pathway behind 13 Marsden Court is overgrown & fence broken. **Action:** Clerk to set up a village clear up day. BS to check their Tenancy agreement to see if they, or their landlord, are responsible for fence repair. They will mend or pursue landlord, as appropriate.
- h. The single sided printed L&F newsletter was commented on. **Action:** BS kindly offered to help us duplex print the c.30 copies needed. Clerk to contact Nik before next printing required and access BS printer via security office.

1. Apologies for Absence: None

In attendance: Caroline Jolly, Clare Albert, Charlie Seligman, Richard Waters, Bob Hough, Jim Marsh, Nixie Graham

2. Sign and approve minutes from meeting on the 14th Oct 2014.

Approved

3. Bombay Sapphire

Will Brix and Nik Fordham from BS reported the following:

- Gin tankers have been arriving over the last 2 weekends. Only one piece of resident feedback has been received. Operationally BS have to work weekends now as production has been ramped up to meet increased demand. This means there is a tanker delivery/despatch every day. BS have asked the drivers to be respectful of residents and not to shout/rev.
- Good reviews have been received on trip advisor
- Gift vouchers and Loyalty cards are already up and running. **Action:** clerk to liaise with Dan Smith and include details in newsletter
- Recently a lorry was spotted using Laverstoke Lane to get to BS. **Action:** report any BS tankers or supplier lorries using Laverstoke Lane to BS. They will also influence visitors, as far as possible, to use main roads rather than the back roads.
- Decision being made on restaurant future in December

4. Code of Conduct

It was agreed by all to follow the latest suggested code of conduct with Laverstoke and Freefolk PC specified.

5. Openness Regulations

Now that the public can record and report on PC meetings the PC, for data protection reasons, must alert parishioners that by attending the meeting they consent to being included in any such recording/reporting. A laminate is being produced that will be placed on a chair. This will also include details of the public time organisation. **Action:** clerk to amend with public time to be divided equally between those wishing to speak, circulate and use from December meeting onwards.

6. Maintenance Issues

1. It was noted that there are bags of concrete that have been left by the new Manor cottages fencing, on the corner by the drain. These need to be taken away.
2. The soak-away in Laverstoke Lane has been cleared out today by Hampshire highways but with limited effect. **Action:** request next suggested step from Steve Goodall

3. The hole in the pavement beyond the manor cottage fencing and indicated by posts – still remains a hazard. Ownership or resolution is in dispute between Hants Highways and Kingfisher Housing. **Action:** Contact Steve Goodall
4. There are pot holes at the bottom of Watch Lane, main road end, and an area of flooding outside North Lodge. **Action:** notify Steve Goodall
5. Beech hedges bordering PC rough car park remain uncut. **Action:** Caroline to ask Jon Harley to cut.

7. **BT Broadband:**

Clare's BT contact is escalating L&F situation to the manager of Network Investment. She has provided the names of the 4 BT contacts who came to the Whitchurch Infinity meeting in Feb 2014 and is contacting Hurstbourne Priors PC to understand how they got upgraded to Infinity as they were in the same situation as L&F last year. 55 people responded to the Infinity petition request. Bob suggested looking at alternative community solutions to BT as was done on Moors Net whereby farmers brought fibre across their land. Microwave connections were then used to join to boxes on each resident's home. Richard reported using an independent exBT engineer to reduce line interference within his home resulting in major telecom speed improvement. **Action:** Clare to continue lobbying her contact. Bob to email clerk microwave solution information.

8. **HCC Passenger Transport Review Outcome incl. Hants Concessionary travel scheme.**

Results of review undertaken to reduce passenger transport budget for next 4-6 years have actually been positive, in the main, for us locally. From April 2015 the disabled person's bus pass concessions remain unaltered, older person's passes come into line with the statutory scheme with a 9.30 start rather than 9.00 am (except where no departures between 9-9.29 and no further departures before 10.31). 76 bus services are being continued in weekday evenings and an extended number of services will be available on Sundays. Dial-a Ride will continue.

9. **Community Site**

1. **Lady Rose Hall / Kingfisher Gardens** - Discussed at meeting with Kingfisher. They will contribute towards improvement costs to corner scrub area. Agreed we would grass and bulb it with grass cutting to be added to next year's maintenance schedule.
2. **Car Park Signage** – Quote received and signage is in production and expected at end of month
3. **Final Payment to Builders** –TD Barrs responded to Caroline's letter. They wrote that severe swings in temperature due to heating being turned on and off caused the oak boards to bow, at no fault of their own, whilst it was being left to acclimatise as per manufacturer's instructions. They said that they would be prepared to accept a full and final settlement of £6000 + VAT. The PC discussed that at no point were instructions given as to heating requirements. The flooring spec that was quoted against also does not seem to have been met. **Action:** Jim to review contract and help with email response. Consider third party survey of floor to ascertain if floor meets spec requested.
4. **Hall Usage** – discussions are continuing with the Montessori nursery, a personal trainer is looking to set up a class on a Wed evening {now pulled out} and a charity is interested in holding 2 days training in the hall {confirmed.} **Action:** include a newsletter article that it is community involvement that will make LRH a success.
5. **Hall non-domestic Rates** – still awaiting updated valuation

10. **Playground & Open Space**

1. The playground team have cut back their improvement proposal to resurfacing, painting children's swing, replacing the multi-platform area and replacing toddler swing. They are also considering whether moving the roundabout away from the trees will be cost effective given expected savings on future surface maintenance. Once quotes are in they will start looking at grant funding
2. **Use of section 106 funds** – the Open space £661 and Play Area £1006 grants were discussed. Clerk has contacted Richard Wareham at B&D. We can move money slightly between the pots e.g. split £1200 & £400 but B&D would like to receive invoices by end of March. The money cannot be used for maintenance (although improvement may be allowed.) Ideas suggested were: hedging and grassing strip beside tennis court to effectively replace old leylandii that were removed a couple of years ago. Creating a petanque area in part of the old tennis court. Re-fencing the LRH grass area to side of the hall once Archers have re-fenced. It was agreed that it would give us more flexibility if Bob

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was to request the funding back and then we can fund the projects directly. **Actions:** Bob to request S106 funding back; Clare & Nicky to spec out tennis court edge requirement & get quotes; Charlie to consider match funding plan with parishioners contributing to petanque plan and Richard to look into sourcing recycled fence panels from house builder.

11. **Parish Website** www.laverstokeandfreefolk.org.uk. **Action:** Bob to email clerk old site information that he requires to help make decision on whether to update old site or start afresh.

12. Finance

1. Financial Summary October to November 2014

Treasurer account	Balance on 10/11/2014	£ 1667.92
BMM account	Balance on 10/11/2014	£ 7719.04

Paid Out - Internet

17.10.14	Senior Citizens Grant	£200.00
17.10.14	HALC clerks update	£36.00
17.10.14	Ink	£15.29
04.11.14	Clerks Salary inc Newsletter	£387
04.11.14	Ink	£10.28
04.11.14	Streetlighting - underpayment from FY13	£76.67
04.11.14	Clerk Tel Top Up	£20
10.11.14	Streetlighting	£222.01

Community Centre Account	Balance on 10/11/2014	£32732.62
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Paid in - Internet

16.09.14	T Boyd (party)	£45
23.09.14	J Ruffell (Kettlebells)	£112.50
31.09.14	Community Action Hants refund	£5
06.11.14	S Lee (Yogamaniac)	£60
06.11.14	G Jennings (Gloria Yoga)	£45

Paid Out - Direct debit

03.11.14	E.ON	£14.64
03.11.14	E.ON	£20.61

2. Budget and Precept

Income in 2015: It is likely that precept of £10k and Limited General Admin grant of £1100 will remain unaltered in 2015. The CTS grant of £283 may be subject to some change. PC Garage ground rents at £20 per annum were discussed. It was felt they fall a long way short of market norms but that any increase would have to be made in a very measured fashion. Budget was proposed below with caveat that if any reductions need to be made (once income is confirmed) expenses line is to be reduced. All accepted. **Action:** put review of garage rents on next agenda. Clerk to complete precept & LGA grant requests for B&D.

	2014/15	Proposed 2015/16
Salaries	£3,744.00	£3,744.00
Newsletter Production (LFN&V)	£825.00	£900.00
Insurance	£1,820.00	£590.00
Professional Fees	£650.00	£650.00
Expenses/ stationery/postage	£700.00	£650.00
Subscriptions	£230.00	£305.00
Newsletter (ON&V)	£60.00	£50.00

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Grants	£500.00	£1,200.00
Grounds Maintenance	£1,700.00	£2,200.00
Training	£100.00	£180.00
Streetlighting	£350.00	£400.00
Playground repairs	£500.00	£300.00
Community Centre Launch	£200.00	£0.00
TOTAL	£11,379.00	£11,169.00
Funds Available	£11,383.00	??

13. Correspondence

- 12.1 Carfest Pre-sale registration
- 12.2 School places admission

14. Planning

Two tree plans have come in:

T00524/14/TCA – Trees at Watership Down Inn: Fell 1 x Sycamore & Raise canopy 1 x Beech

T00543/14/TCA – 4B Memorial Cottages – intent to reduce crown & spread of Acer

No objections to these plans as the tree warden is involved. However it was commented that there had appeared to be undue felling in the village recently. **Action:** include comment in next newsletter about gaining correct permission before trees are felled.

Plans were received between 04/11/14 & 11/11/14 as follows:

14/03215/LBC - BS Change to internal layout on first floor to building 2 – with addition of a staff kitchen area.

14/03216/FUL - BS Addition of a smoking shelter to the rear of building 5.

No objections.

Date of next meeting: 9th December 2014 at 7.30pm at Lady Rose Hall

Sign.....Date.....